# DE-CMIS GUIDANCE:
RRH DATA ENTRY
(FOR CLIENTS SERVED BY MULTIPLE PROJECTS)

INTRODUCTION. Multiple funding sources (differentiated by projects in CMIS) can be used to provide services to Rapid Rehousing (RRH) clients. Depending on the funding sources, clients may have overlapping entries in CMIS.

The order and length of time that a client is enrolled in each CMIS project matters. This differs depending on the funding sources used – with the Continuum of Care (CoC) funding having the most stringent data requirements.

If utilized, **CoC-funded programs must pull data from the entire length of service** for a RRH client.

SITUATION ONE: The second RRH project is a **NON**-CoC-funded project. The first project entry can be either a CoC-funded or another non-CoC-funded project.
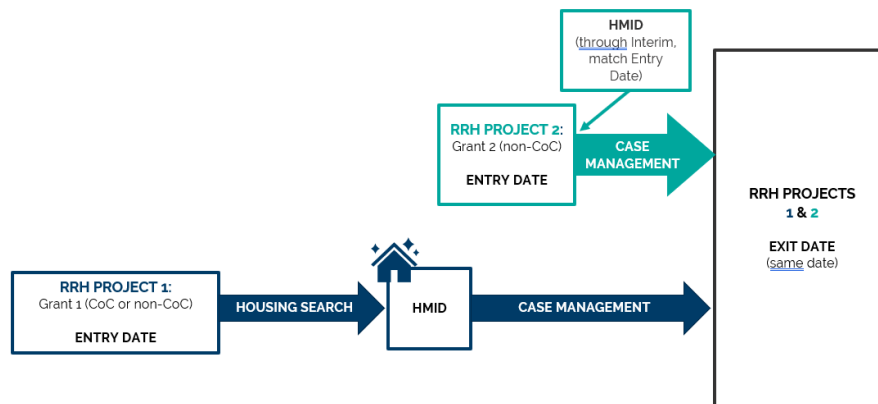

The second project entry date here should reflect when assistance from the second funding source began. If a client has been housed, the second project entry must have an interim review: update for a **new Housing Move-In Date (HMID) that is equal to their second project start date.**

DO NOT exit the client from the first project. The client should have both project entries open until all RRH assistance, including case management, is completed.

This is an example of how **situation one** would look in a client's Entry/Exit on CMIS:

	Entry / Exit							
	Program	**Type**	**Project Start Date**	**Exit Date**	**Interims**	**Follow Ups**	**Client Count**	
RRH PROJECT 2:	Ministry of Caring - Home4Good RRH (755)	HUD	✏️ 07/16/2022 ✏️		📄	📋	🔍	🖌️
RRH PROJECT 1:	Ministry of Caring - CoC RRH (531)	HUD	✏️ 02/18/2022 ✏️		📄	📋	🔍	🖌️
	Add Entry / Exit			Showing 1-2 of 2				

SITUATION TWO: The second project entry is a CoC-funded project. The first project entry is a non-CoC-funded project.
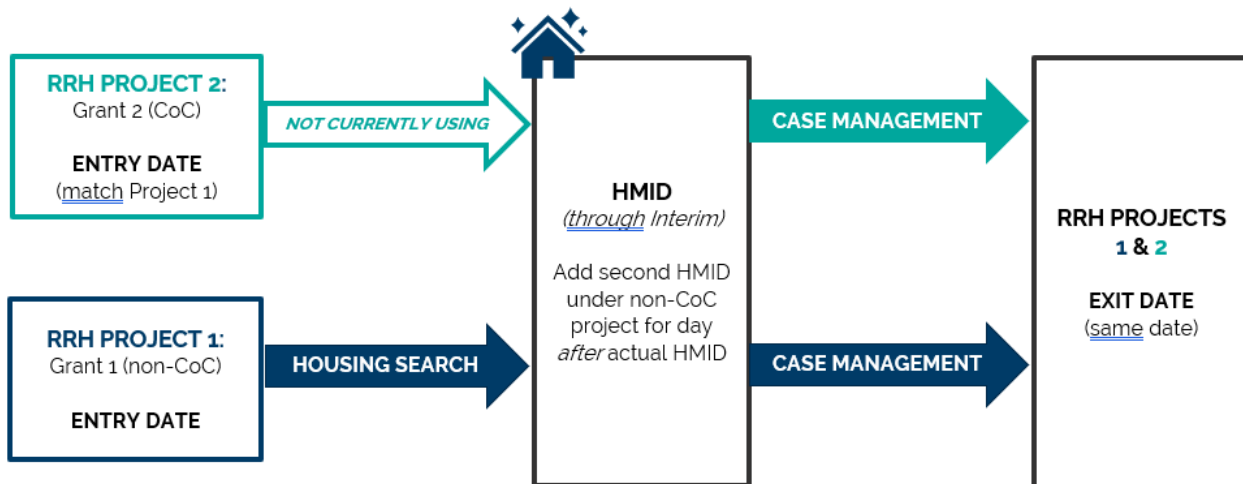
Here, the **CoC project must have the same entry date as the non-CoC-funded project** (using Back Date Mode). Client assessment data will transfer to the second RRH project if the entry is timed on or after the first RRH project.

==If a client is housed, **a second Housing Move-In Date (HMID) must be entered** through an Interim on the non-CoC-funded project to the day *after* the client's actual HMID.==

DO NOT exit the client from the first project entry. The client should have both project entries open until all RRH assistance, including case management, is completed.

This is an example of how **situation two** would look in a client's Entry/Exit on CMIS:

	Entry / Exit							
	Program	**Type**	**Project Start Date**	**Exit Date**	**Interims**	**Follow Ups**	**Client Count**	
RRH PROJECT 2:	Ministry of Caring - CoC RRH (531)	HUD	✏️ 05/16/2022 ✏️		📄	📋	🔍	🖌️
RRH PROJECT 1:	Ministry of Caring - Home4Good RRH (755)	HUD	✏️ 05/16/2022 ✏️		📄	📋	🔍	🖌️
	Add Entry / Exit			Showing 1-2 of 2				