

2022 CoC Program Competition

Renewal Project Application

INTRODUCTION

All DE-CoC Grantees operating renewal projects with grants expiring in calendar year 2023 are assumed to be eligible to apply for renewal project funding during the FY22 HUD CoC Funding Competition. To be considered for inclusion in the FY22 DE-CoC Consolidated Application and Priority Listing, Grantees must complete this Renewal Project Application and submit supporting documentation for each individual CoC renewal project in operation.

SUBMISSION DETAILS

The submission deadline for each renewal project application and supporting documentation is: <u>4:00pm, July 14, 2022</u>

A submission checklist has been provided to ensure all required forms and documentation are submitted for each application. An application will not be considered complete until all required forms and documentation have been submitted. Applications that are incomplete past the submission deadline do not meet the DE-CoC threshold requirements set forth in the <u>DE-CoC Funding Policies</u>. Renewal projects with late and/or incomplete submissions are at risk of reallocation and/or quality improvement in accordance with the corresponding policies.

All Grantees operating CoC renewal projects will utilize a designated google drive folder for the submission of the FY22 renewal project applications and supporting documentation. Each Grantee must designate an authorized user(s) and only the authorized user(s) will be given permissions to access the Grantees' folder. No outside agencies or entities will have access to the Grantee's folder, apart from the CoC Lead Agency, CoC Funding Committee, and non-conflicted CoC Board. Grantees' designated user(s) will be given access to their folder at the launch of the Renewal Project Submission Period and permissions will be terminated on the submission deadline.

This is a new process for submission and there is the expectation that some may experience technical difficulties. Once folder access is provided, Grantees should immediately ensure they are able to access the folder and upload documents. Grantees should notify <u>Erin Gallaher</u> as soon as possible in the event of technical difficulties related to the use of the google drive folder.

Grantees should avoid waiting until the submission deadline to request technical assistance related to renewal project applications or submission, as it cannot be guaranteed on short notice. Optional renewal project technical assistance meetings are being offered to all Grantees prior to the submission deadline and are highly encouraged.

All TA meeting requests, FY22 renewal project application questions, and FY22 application submission process questions can be directed to Erin Gallaher, <u>egallaher@housingalliancede.org.</u>

RESULTS & APPEALS

FY22 Renewal Project selection, scoring, and ranking notifications will occur in accordance with the DE-COC Funding Policies. Grantees have the right to submit appeals, in accordance with the Appeals Policy, within a given timeframe from selection notification.



FY22 DE CoC Renewal Project Application

Submission Checklist

DE CoC Grantees are required to submit the following supporting documentation with their FY22 Renewal Project Applications. <u>The deadline for submission is 4:00pm, July 14, 2022.</u> Renewal projects with late, incomplete, or missing documentation will not meet FY22 DE CoC Renewal Project threshold requirements which may result in a Quality Improvement Plan and/or involuntary re-allocation in accordance with the FY22 DE CoC Funding Policies.

	Project Information							
2b <i>lf</i>	^f Applicable	Submit documentation to confirm the accurate information. This should include screenshots of the FY19						
		grant's eLOCCS general, budget, draw summary screens and/or official HUD CoC Grant Amendment						
Per Pr	roject	documentation but can include documentation from other sources. Grantees should follow the eLOCCS						
_	-,	instruction sheet when submitting the above screenshots.						
3b <i>If</i>	^f Applicable	Submit documentation to confirm the accurate information. This should include screenshots of the FY20						
		grant's eLOCCS general, budget, draw summary screens and/or official HUD CoC Grant Amendment						
Per Pr	roject	documentation but can include documentation from other sources. Grantees should follow the eLOCCS						
	-	instruction sheet when submitting the above screenshots.						
		Renewal Project Budget						
4a1 If	^f Applicable	Submit official Cront Amondment de superstation						
Per Pr	roject	Submit official Grant Amendment docuemntation.						
4b1 <i>lf</i>	^f Applicable	Submit official COVID-19 waiver docuemntation.						
Per Pr	roject	Submit official COVID-19 waiver docuernitation.						
5a	REQUIRED	Submit documentation of expected match either through a letter of award, contract, grant agreement,						
Per Pr	roject	MOU, or letter of commitment.						
6	REQUIRED	Submit a full renewal project budget. Budgets may be submitted in any format but must include:						
		a) Clearly indicated CoC grant allocations by line item, showing eligible cost expenditures per line item						
		b) All project expenditures by line item, including operating, administrative and staffing costs						
Per Pr	roject	c) All sources of project income and amounts, including participant rent/occupancy fees,						
	ojeci	public/private funding, in-kind donations						
		Grantee Financials						
11	REQUIRED	Submit the most recently completed Financial Audit including any reported findings,						
Per Gr		reccomendations/concerns and management letters.						
11c <i>lf</i>	[•] Applicable	Submit documentation of any/all action steps taken to address or resolve all findings, and any						
Per Gr	antee	concerns/reccomendations directly related to CoC funds, reported or identified on the Grantee's most						
		recently completed Financial Audit.						
		Submit evidence of a negotiated repayment schedule and that repayment is not delinquent OR other						
Per Gr		arrangements satisfactory to HUD.						
		Submit documentation of any/all steps that have been taken to operate with a sufficient financial						
Per Gr	rantee	system.						

	CoC Grants Management						
16 REQUIRED	Submit a pdf copy of the project's FY19 Annual Performance Report submitted in SAGE.						
Per Project	Submit a pur copy of the project's FF19 Annual Performance Report submitted in SAGE.						
17 If Applicable	Submit all HUD monitoring documentation related to the project if the project was monitored by HUD						
	within the last 2 calendar years, including documentation on any findings/corrective action, the current						
Per Project	status of the findings/corrective actions, and any evidence of steps taken to resolve the finding/satisfy						
	the corrective actions.						
18a If Applicable	Submit the renewal project's final FY21 Corrective Action Plan document with all notes and outcomes						
Per Project							
19a If Applicable	Submit evidence that the Grantee has actively taken steps to resolve the SMA/UEI/EIN/TIN issue to the						
Per Grantee	best of their ability						
	HUD & CoC Compliance						
20d2 If Applicable	Submit documentation of any formal fair housing complaints, the status of the complaint, and						
Per Project	the outcome (if resolved).						
21d2 If Applicable	Submit documentation of any formal equal access complaints, the status of the complaint, and						
Per Project	the outcome (if resolved).						
22d2 If Applicable	Submit documentation of any formal civil rights or anti-discrimination complaints, the status of the						
Per Project	complaint, and the outcome (if resolved).						
28a REQUIRED	Submit Board list or equivalent entity membership list indicating the individual that satisfies this						
Per Grantee	requirement.						
	Renewal Project Performance						
4b1 If Applicable	Submit documentation to support the reasoning for each non-chronic household served.						
Per Project	Submit documentation to support the reasoning for each non-chronic household served.						
5b1 If Applicable	Submit documentation to support the reasoning for each non-disabled adults served.						
Per Project	Submit documentation to support the reasoning for each non disabled duals served.						
9b1 If Applicable	Submit documentation to support the reasoning for each project entry from a non-CI referral source						
Per Project							
22d If Applicable	Submit documentation of any formal relationships with the education system (such as McKinney-Vento						
	homeless liaisons), childcare providers, employment or vocational services, healthcare providers, DHSS,						
Per Project	or any other programs that help ensure participants have access to and are enrolled in services or						
	benefits; Performance 22c						
22e If Applicable	Submit documentation of any partnerships (formal or informal) with entities that help ensure this						
Per Project	project's participants are enrolled in and effectively utilizing mainstream benefits, health insurance, or						
22f <i>If Applicable</i>							
	Submit documentation for any partnerships (formal or informal) with the education system (such as						
Per Project	McKinney-Vento homeless liaisons), childcare providers, employment or vocational services, or any other						
	programs that help ensure participants have access to and are enrolled in services.						
	Project Materials						
REQUIRED	Project's policies and procedures meeting the requirements set out in the renewal project						
Per Project	application; Threshold Section - HUD & CoC Compliance, Performance 21-23.						
REQUIRED	Project's participant materials including entry/intake paperwork, sample lease/occupancy						
	agreements, program rules, and any other program materials provided to the clients meeting						
Per Project	the requirements set out in the renewal project application; Threshold Section - HUD & CoC						
-	Compliance, Performance 21-23.						

			GRANTEE INF	ORMATION			
Ag	gency N	ame:					
Maili	ing Adc	lress:					
Prim	ary Cor	ntact:		Secondary Contact:			
	E	mail:		Email:			
Pho	ne Nur	nber:		Phone Number:			
					D		
to reta Grante in acco to den	Threshold Requirements are the minimum requirements that a CoC Renewal Project Grantee is expected to meet to retain HUD-CoC funds, both at the federal and local level. If threshold requirements are not met by a Renewal Grantee, reallocation and/or placement on a Quality Improvement Plan (QIP) may be considered by the DE-CoC in accordance with the DE-CoC Reallocation and/or the Quality Improvement Policies. HUD also reserves the right to deny funding to any Renewal Project not meeting federal threshold requirements regardless of local CoC selection decisions.					Renewal e DE-CoC the right	
			Project Info	ormation			
method applica Grante accurad inform	Project information has been provided for each renewal project through the FY22 Renewal Project Profiles, as a method to streamline the application process. Project information was collected from Renewal Project e-snaps applications, CoC Grants Inventory Worksheets, CoC Spending Reports, CoC HIC Data, CMIS, and other sources. Grantees must thoroughly review the project information included in the FY22 Renewal Project Profiles for accuracy and the primary or secondary contact must certify the response to each of the following project information statements/questions. Grantees will select responses from the drop down and provide narrative						t e-snaps sources. ofiles for g project narrative
next to	the pro	oject re	ces provided, if applicable. Project c sponse. If there are errors in the proj st submit the correct information wi	ject information co	ntained in the FY	22 Renew	al Project
1	The pr accura	-	formation provided in the F22 Renew	wal Project Profile	is complete and		
lf no	1a		a detailed explanation which indicate ate, and the correct information.	es what information	is inaccurate, wh	y the infor	mation is
	1b	The cha	inge in information will be reflected on	the project's FY22 e-	snaps application:		
	1b The change in information will be reflected on the project's FY22 e-snaps application:						

2		Y19 grant term (grant number ending in 19) information provided in the FY22 wal Project Profile is complete and accurate:				
	2a	Provide a detailed explanation which indicates what information is inaccurate, which inaccurate, and the correct information.	y the infor	mation is		
If no	2b	Submit documentation to confirm the accurate information. This should include scree grant's eLOCCS general, budget, draw summary screens and/or official HUD CoC documentation but can include documentation from other sources.				
3		Y20 (grant number ending in 20) grant term information provided in the FY22 wal Project profile is complete and accurate:				
	3a	Provide a detailed explanation which indicates what information is inaccurate, which inaccurate, and the correct information.	y the infor	mation is		
If no	3b	Submit documentation to confirm the accurate information. This should include scree grant's eLOCCS general, budget, draw summary screens and/or official HUD CoC documentation but can include documentation from other sources.				
		Renewal Project Budget				
The Renewal Project's expected FY22 CoC Budget has been provided in the project's FY22 Renewal Project Profile as a method to streamline the application process. The project grant total and budget line items will be based on the FY22 Grants Inventory Worksheet. However, if the FY22 GIW is not released prior to launch of the DE-CoC renewal project application submission period, the project's grant total will be based on the project's FY21 Award amount and line items will be adjusted to reflect the anticipated FY22 GIW amounts.						
accurac stateme provide are erro informa	y and t ents/qu d, if ap ors in th ation wi	thoroughly review the expected CoC budget information included in the FY22 Renewa the primary or secondary contact must certify the response to each of the following sestions. Grantees will select responses from the drop down and provide narrative resp plicable. Project contacts will certify responses by entering their initials next to the project e expected FY22 CoC Project contained in the FY22 Renewal Project Profile, Grantees mu th supporting documentation detailed below.	project in ponses in t ect respons st submit th	formation he spaces e. If there he correct		
Please n	<i>ote:</i> If e	xpected FY22 budgets reflect the anticipated FY22 GIW amounts pending the release of the FY	22 GIW, FY2	22 renewal		

project ESNAPS application budgets must match the FY22 HUD GIW when submitted, if selected for funding.

4	This renewal project's expected FY22 CoC Budget information provided in the FY22 Renewal Project's Profile is complete and accurate:							
	4aIs the expected FY22 CoC Budget inaccurate due to an official grant amendment to the project's FY21 award/contract?							
If no	If yes 4a1 Submit documented evidence of the project's official FY21 grant amendment.							
	4b	Is the expected FY22 CoC Budget inaccurate due to a change in the FY20 or FY21 operating grant term as the result of a HUD CoC COVID-19 waiver?						
	If 4b1 Submit documented evidence of the project's official HUD CoC COVID-19 waiver.							
5	Provide the renewal project's expected FY22 match amount, percentage, source, and type (cash/in-kind). This should reflect the match the Grantee intends to submit for their FY22 Renewal Project ESNAPS application (if selected for funding) and should be equal to or above the expected match amount included on the project's FY22 Renewal Project Profile.							
5a	Submit documentation of expected match either through a letter of award, contract, grant agreement, MOU, or letter of commitment.							
5b	Exped	Expected Match Amount:						
5c	Expec	xpected Match Type(s):						
5d	Expec	pected Match Source(s):						
6	The Renewal Project must submit a full renewal project budget. Full project budgets may be submitted in any format but must include the following information:							
6a	Clearly indicated CoC grant allocations by line item, showing eligible cost expenditures per line item							
6b	All project expenditures by line item, including operating, administrative and staffing costs							
6c	All sources of project income and amounts, including participant rent/occupancy fees, public/private funding, in- kind donations							
7	The Grantee is voluntarily reallocating funds (fully/partially) from this renewal project:							
	7a	Reallo	cation Amount:					
If yes	7b			ting to use the voluntarily reallocated funds from this renewal poplication id allowable?	project for			
	7c			h to voluntarily reallocate funds from this renewal project if no project application for these funds?	ot allowed			

8	8 The Grantee is requesting to consolidate this project with another renewal project of the same project type, also operated by the Grantee, if allowed by the FY22 HUD CoC NOFO:								
	8a Name of renewal project requesting consolidation with:								
If yes	8b	Grant Total:		8c	Grant term:				
	8d Provide a detailed explanation on the benefit and risk of consolidation to the program participants, agency and CoC.								
9		•	a new project applicatio kpansions are allowed b		•				
			Grantee Fi	inanci	als				
renewa standa statem detaile drop d	Grantees must demonstrate the financial capacity, management capacity, and experience to operate a CoC renewal project as detailed in the project's application, in accordance with HUD and CoC rules, regulations, and standards. The project's primary or secondary contact must certify the response to each of the following financial statements/questions and the Grantee must submit supporting documentation meeting the requirements detailed in the FY22 submission checklist/requested below (if applicable). Grantees will select responses from the drop down and provide narrative responses in the spaces provided, if applicable. Project contacts will certify responses by entering their initials next to the project response.							ions, and financial irements from the	
10		rantee can demonstrat ing reimbursement fro	te 90 days of working ca m HUD:	pital t	o ensure liquid	ity while			
lf no	10a		planation that indicates dity while awaiting reim	-			e 90 days o	f working	

11	Grantee must submit their most recently completed financial audit including management letters, all findings/corrective actions, and any recommendations or concerns related to the management of CoC funds.					
11a	finan	there any findings reported on the Grantee's most recently completed agency cial audit and/or recommendations/concerns specific to the agency's CoC funding or s management?				
	11b	Provide a detailed description of the findings, recommendations, and/or concerns, the agency's plan to address them.				
If yes	11c	Submit documentation of any/all action steps taken to address or resolve all findings, and any concerns/recommendations directly related to CoC funds, reported or identified on the Grantee's most recently completed Financial Audit.				
12		ordance with 31 U.S.C3720B and 28 U.S.C 3201(e), the renewal project Grantee does ave any outstanding delinquent federal debts:				
If yes	12a	Submit documentation of a negotiated repayment schedule and repayment is not delinquent or other arrangements satisfactory to HUD.				
13	debaı	ccordance with 2 CFR 2424, the renewal project Grantee has no ments/suspensions and/or proposed debarments/suspensions from doing business the federal government:				
lf no		vard of federal funds may be made to any applicant with actual or proposed debarments or suspensions from doing ess with the federal government.				
14		cordance with 2 CFR 200.302, the renewal project Grantee has a sufficient financial gement system:				
If no	14a	Provide a detailed plan to bring their current financial system to sufficiency or to transition to a sufficient financial system.				
	14b	Submit documentation of any/all steps that have been taken to operate with a sufficient financial system.				

CoC Grants Management

Grantees must demonstrate the capacity to manage and administer federal HUD CoC funding in accordance with HUD CoC rules, regulations, and standards. The renewal project's primary or secondary contact must certify the response to each of the following grants management statements/questions and the Grantee must submit supporting documentation meeting the requirements detailed in the FY22 submission checklist/requested below (if applicable). Grantees will select responses from the drop down and provide narrative responses in the spaces provided, if applicable. Project contacts will certify responses by entering their initials next to the project response.

15a Subr	Provide a detailed explanation for why the project was not able to draw down 97% or project funding with the Grantee's plan to address this issue, including any actions a to ensure this standard is met going forward.	
Subm	uit the Renewal Project's completed FY19 SAGE Annual Performance Report	
Subm	uit the Renewal Project's completed FY19 SAGE Annual Performance Report	
Subm	uit the Renewal Project's completed FY19 SAGE Annual Performance Report	
Subm		
Subm	hit the Renewal Project's completed FV19 SAGE Annual Performance Report	
	in the Kenewarr roject's completed i 115 5AGE Annuarr errormance Report	
	Grantee submitted the renewal project's FY19 Annual Performance Report (APR) to by the reporting deadline:	
16b	Provide a detailed explanation for why the renewal project's APR for the most recent term was not submitted by the deadline with the Grantee's plan to ensure a timely a submission of the renewal project's currently operating grant APR.	d grant
	<u>.</u>	

17	This r	enewal	project has been monitored by HUD within the last 2 calendar years:	
	the la	st 2 cale	UD monitoring documentation related to the project if the project was monitored by HUD v endar years, including documentation on any findings/corrective action, the current status o rective actions, and any evidence of steps taken to resolve the finding/satisfy the corrective ac	of the
16 unos	17a	Dates	of HUD Monitoring Visit:	
If yes	17b		enewal project has outstanding findings and/or findings that require(d) corrective action esult of the HUD monitoring:	
	lf yes	17b1	Provide a detailed plan to address outstanding findings and/or a timeline for completic corrective actions still in progress.	on for
	.			
18			project was placed on a Corrective Action Plan as a result of the FY21 CoC	
18		ng Com		omes
18 If yes	Fundi	ng Com Submi The G	ipetition:	omes
	Fundi 18a	ng Com Submi The G	it the renewal project's final FY21 Corrective Action Plan document with all notes and outco Grantee meet all Corrective Action Plan requirements for this renewal project by the	newal

19		rantee has an active SAM registration, valid EIN/TIN, and valid Unique Entity Fier (UEI):	
If no	19a	Provide a detailed explanation for the issues related to the above and evidence that the Gra actively taken the steps to resolve the issue to the best of their ability.	intee has
		HUD & CoC Compliance	
		required to be in compliance with HUD and DE-CoC rules, regulations, and standards	
		ct funding. The project's primary or secondary contact must certify that the Grantee, compliance with each of the following statements/questions and the Grantee must	
	-	cumentation meeting the requirements detailed in the FY22 submission checklist and/or re icable. Grantees will select responses from the drop down and provide narrative respons	
spaces	provide	ed, if applicable. Project contacts will certify responses by entering their initials next to the	
respon	se.	Fair Housing	
20		rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following fair housing statements:	
20a		newal project is compliant with federal/state fair housing laws and HUD/DE-CoC requirements and and ards:	
20b		newal project a written fair housing policy or other written policies that demonstrate compliance ederal/state equal access laws and HUD/DE-CoC requirements and standards:	
20c		newal project informs all participants, in-writing, about their fair housing rights and participant als align with federal/state fair housing laws, requirements, and standards:	
20d		enewal project does not have any formal fair housing complaints filed against it during the mance period:	
	20d1	Provide a detailed explanation of the formal fair housing complaint, the status of the comp outcome (if resolved).	laint, the
If yes	20d2	Submit documentation of the formal fair housing complaint, the status of the complaint, the (if resolved).	outcome

	Equal Access						
21	The Grantee certifies the following responses are true, accurate, and indicate grantee compliance with the following equal access statements:						
21a	This renewal project is compliant with federal/state equal access laws and HUD/DE-CoC requirements and standards:						
21b	This renewal project a written equal access policy or other written policies that demonstrate compliance with federal/state equal access laws and HUD/DE-CoC requirements and standards:						
21c		newal project informs all participants, in-writing, about their equal access rights and participant als align with federal/state equal access laws and HUD/DE-CoC requirements and standards:					
21d		enewal project does not have any formal equal access complaints filed against it during the mance period:					
If yes	21d1	Provide a detailed explanation of the formal complaint, the status of the complaint, the ou resolved).					
	21d2	Submit documentation of the formal complaint, the status of the complaint, and the out resolved).	tcome (if				
		Anti-Discrimination					
22		Anti-Discrimination rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements:					
22 22a	with th This re	rantee certifies the following responses are true, accurate, and indicate grantee compliance					
	with th This re require This re	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC					
22a	with the This re require This re compli This re discrim	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate					
22a 22b	with the This required This required This recomplication of the text of tex of text of text of tex of text of text of tex of text	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE-					
22a 22b 22c	with the This required This required This recomplication of the text of tex of text of text of tex of text of text of tex of text	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE- quirements and standards:					
22a 22b 22c 22d	with the This required This recomplication of the text of	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE- quirements and standards: enewal project did not have any formal civil rights or discrimination complaints filed against it the performance period: Provide a detailed explanation of the complaint, the status of the complaint, the outcome (if r Grantees with outstanding civil rights matters at the HUD application submission deadline will be	e deemed				
22a 22b 22c 22d	with the second	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE- quirements and standards: enewal project did not have any formal civil rights or discrimination complaints filed against it the performance period: Provide a detailed explanation of the complaint, the status of the complaint, the outcome (if r Grantees with outstanding civil rights matters at the HUD application submission deadline will be ineligible for funding and removed from the project priority list.	e deemed				
22a 22b 22c 22d	with the second	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE- quirements and standards: enewal project did not have any formal civil rights or discrimination complaints filed against it the performance period: Provide a detailed explanation of the complaint, the status of the complaint, the outcome (if r Grantees with outstanding civil rights matters at the HUD application submission deadline will be ineligible for funding and removed from the project priority list.	e deemed				
22a 22b 22c 22d	with the second	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE- quirements and standards: enewal project did not have any formal civil rights or discrimination complaints filed against it the performance period: Provide a detailed explanation of the complaint, the status of the complaint, the outcome (if r Grantees with outstanding civil rights matters at the HUD application submission deadline will be ineligible for funding and removed from the project priority list.	e deemed				
22a 22b 22c 22d	with the second	rantee certifies the following responses are true, accurate, and indicate grantee compliance ne following anti-discrimination statements: enewal project is compliant with federal/state anti-discrimination laws and HUD/DE-CoC ements and standards: enewal project a written anti-discrimination policy or other written policies that demonstrate ance with federal/state laws and HUD/DE-CoC requirements and standards: enewal project informs all participants, in-writing, about their rights pertaining to anti- nination and participant materials align with federal/state anti-discrimination laws and HUD/DE- quirements and standards: enewal project did not have any formal civil rights or discrimination complaints filed against it the performance period: Provide a detailed explanation of the complaint, the status of the complaint, the outcome (if r Grantees with outstanding civil rights matters at the HUD application submission deadline will be ineligible for funding and removed from the project priority list.	e deemed				

	Housing First & Low Barrier Approach	
23	The Grantee certifies the following responses are true, accurate, and indicate grantee compliance with the following Housing First/Low Barrier approach statements:	
23a	This renewal project currently, and during the performance period, operates utilizing a Housing First/Low Barrier Approach:	
23b	This renewal project commits to continued compliance with the Housing First/Low Barrier access approach as a condition of award if selected for renewal project funding in FY22. (<i>Projects will be required to indicate compliance with HF on the FY22 Renewal Project esnaps applications</i>)	
23c	This renewal project has a written Housing First/Low Barrier Policy or other written policies that demonstrate compliance with HUD/DE-CoC Housing First/Low Barrier requirements and standards:	
23d	This renewal project informs all participants, in-writing, about the participant's rights under DE landlord tenant law. Participant materials align with the DE landlord tenant law:	
	Client Eligibility	
24	The Grantee certifies the following responses are true, accurate, and indicate grantee compliance with the following client eligibility statements:	
24a	This renewal project only served clients/households that were eligible for the project type during the performance period in accordance with the project type, the HUD CoC funding received, and DE-CoC Written Standards:	
24b	This renewal project has a client eligibility policy or other policies that demonstrate compliance with eligibility criteria, eligibility verification/documentation requirements, and other eligibility requirements in accordance with the project type, HUD CoC funding received, and DE-CoC Written Standards:	
24c	This renewal project is 100% dedicated (or dedicated plus) to serving households experiencing chronic homelessness:	
24d	This renewal project is 100% dedicated to serving households actively fleeing DV:	
	Coordinated Entry Participation	
25	The Grantee certifies the following responses are true, accurate, and indicate grantee compliance with the following Coordinated Entry Participation Statements. If the project is a DV project, the Grantee certifies they meet all comparable/alternative DV requirements:	
25a	This renewal project participates fully in the DE-CoC's coordinated entry system Centralized Intake, and is compliant with HUD coordinated entry requirements, the DE-CoC CI Policies and Procedures, and the DE-CoC written standards:	
25b	This renewal project informs CI of all project openings withing a timely manner and fills all open beds/units with referrals from CI (unless otherwise waived) and accepts/tracks referrals in CMIS, in compliance with HUD coordinated entry requirements, the DE-CoC CI Policies and Procedures, and the DE-CoC written standards:	
25c	This renewal project completes client intake and project entry as soon as possible from the date the client was referred by CI, in accordance with HUD coordinated entry requirements, the DE-CoC CI Policies and Procedures, and the DE-CoC written standards:	
25d	This renewal project does not decline referrals for any reason other than the express display/threat of violence, client ineligibility, a criminal background that prevents placement in the project (ex: sex offense, NOT just the presence of a criminal background history), the inability to provide reasonable accommodations for persons with physical disabilities, or the client has not made contact after reasonable engagement efforts by project staff:	
25e	This renewal project has a written CI policy or other written policies that demonstrate compliance with HUD coordinated entry requirements, the DE-CoC CI Policies and Procedures, and the DE-CoC Written Standards:	

	CMIS (HMIS) Participation					
26	The Grantee certifies the following responses are true, accurate, and indicate grantee compliance with the following CMIS Participation Statements. If the project is a DV project, the Grantee certifies they meet all comparable/alternative DV requirements:					
26a	This renewal project participates fully in the DE-CoC's HMIS database, CMIS, and is compliant with HUD CoC Data Standards, the DE-CoC CMIS Policies and Procedures, and DE-CoC CMIS Agency/User Agreements:					
26b	The Grantee has a current/fully executed FY22 CMIS Agency Agreement and renewal project data entry staff have current/executed FY22 CMIS User Agreements on file:					
26c	This renewal project has a written CMIS Policy or other written policies that demonstrate compliance with HUD CoC Data Entry Standards, The DE-CoC CMIS Policies and Procedures, and DE-CoC CMIS Agency/User Agreements:					
26d	This renewal project informs all participants, in writing, of their rights to privacy, as it pertains to their personally identifiable information, and collects singed CMIS Releases of Information from each participant:					
	CoC Participation					
27	The Grantee certifies the following responses are true, accurate, and indicate grantee compliance with the following CoC Participation Statements:					
27a	The Grantee has at least 1 DE-CoC voting member and that member attended at least 3 out of 4 DE-CoC Quarterly Meetings during the performance period:					
27b	The Grantee voting member is on at least 1 DE-CoC Committee and had attended at majority of the committee's meetings within the performance period:					
27c	This Grantee had at least 1 representative in attendance at all required DE-CoC trainings and funding- related meetings during the performance period:					
	Consumer Participation					
28	The Grantee certifies there is at least one (1) homeless or formerly homeless individual on the board of directors or other equivalent policymaking entity for the agency:					
2 8a	Submit Board list or equivalent entity membership list indicating the individual that satisfies this requi	rement.				

RENEWAL PROJECT PERFORMANCE

All metrics in the renewal project performance section requiring CMIS data is provided to Grantees in the FY22 Renewal Project Profiles, as a method to streamline the renewal project application process. APR data utilized for the FY22 Renewal Project Profiles is run by the CoC Lead Agency for the performance period of 4/1/21-3/31/22 and provided to Grantees at the launch of the application submission period via the Grantees' google drive folder. Alternative APR data is not authorized for use on the FY22 DE-CoC renewal project applications per the <u>DE-CoC Funding Policies</u>. Application scoring benchmarks and point allocations are outlined in the FY22 Renewal Project Scoring Tool and publicly available on the <u>DE-CoC Funding Pole</u>.

Each performance metric below identifies the renewal project type that it applies to. For each metric, only project types highlighted in yellow will be evaluated for that metric and have the metric included in their FY22 Renewal Project Profiles. The project's primary or secondary contact must certify the responses/outcomes for each performance metric below and submit supporting documentation meeting the requirements detailed in the FY22 submission checklist/requested below (if applicable). Grantees will select responses from the drop down and provide narrative responses in the spaces provided, if applicable. Grantees should select "N/A" as the response for metrics that do not apply to the project type this application applies to. Project contacts will certify responses by entering their initials next to the project response.

		Data Quality	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
	F	Project has less than 5% error rate for range of required data elements		A	PR Q6a	, 6b, 6c	;, 6d	
1	the F	enewal project APR data from the performance period provided in /22 Renewal Project Profile for the data quality metric is complete ccurate:						
lf no	1a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inac	curate	e, why	the i	nformat	tion is
		Data Timeliness	SB	SS	221		ТН	DV
			PSH	PSH	RRH	TH	RRH	RRH
2	L	% of Entry/Exit records entered in less than or equal to 3 days			API	R Q6e		
	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the data timeliness metric is lete and accurate:						
lf no	2a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inac	curate	e, why	the i	nforma	tion is

		Litera	l Homelessness	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
•		% of participants tha	t were literally homeless at entry			APF	R Q15		
3	the F		from the performance period provided in ile for the literal homelessness metric is						
lf no	3a	Provide a detailed expl inaccurate, and the corre	anation that indicates what information ect information.	is inad	ccurate	e, why	the i	nforma	tion is
		Chroni	c Homelessness	SB PSH	SS PSH				
4		% of chronically	homeless households served			APR Q	26a, 8	a	
	the F۱		from the performance period provided in le for the chronic homelessness metric is						
lf no	4a	Provide a detailed expl inaccurate, and the corre	anation that indicates what information ect information.	is inad	ccurate	e, why	the i	nforma	tion is
					6				
PSH ONLY	4b	APR data for the perform	seholds that do not meet the chronic homel mance period, provide a detailed explanati clude the CMIS ID# for each household in yo	ion of	the re	ason fo	-	•	-
			ting documentation as applicable.						

		Disability Status	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
		% of adult participants with one or more disabling conditions		•	APR	Q13a2		
5	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the disability status metric is lete and accurate:						
lf no	5a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is ina	ccurate	e, why	the i	nforma	tion is
		If the project served adult participants that did not have a disable	-					-
PSH ONLY	5b	condition, provide a detailed explanation of the reason for each ac condition and include the CMIS ID# for each in your explanation.	duit se	rved v	vith no	/unkn	own dis	sabling
		5b1 Submit supporting documentation as applicable.						
		Unsheltered Homelessness	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
6		% of adults that were unsheltered at entry			APR (Q15, 50	1	
U	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the unsheltered homelessness c is complete and accurate:						
lf no	6 a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is ina	ccurate	e, why	the i	nforma	tion is

		Income Status	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
_		% of adults with no income at entry			APR (Q16, 5a	1	
7	The re	enewal project APR data from the performance period provided in						
		22 Renewal Project Profile for the income status metric is complete						
	and a	ccurate:						
If no	7 a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inac	curate	e, why	the i	nforma	tion is
		DV Status	SB	SS	RRH	тн	тн	DV
			PSH	PSH			RRH	RRH
8		% of adults actively fleeing DV at entry			APR C	14b, 5	а	
		enewal project APR data from the performance period provided in						
	accura	722 Renewal Project Profile for the DV status metric is complete and						
	accur	Provide a detailed explanation that indicates what information	is inad	curate	why	the i	nforma	tion is
lf no	8 a	inaccurate, and the correct information.	15 11140	curat	<i>.,</i> wily	the h	morma	
			SB	SS			TH	
		Project Openings Filled by CI Referral	PSH	PSH	RRH	тн	RRH	
9		% of project entries that resulted from a CI referral		CoC-	CMIS Re	eferrals	Report	
9		enewal project data from the performance period provided in the						
		Renewal Project Profile for the CI referral metric is complete and						
	accur							
If no	9a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inac	curate	e, wny	the II	nforma	tion is
I								

9b	If the renewal project entered participants form sources outside of CI, submit a detailed explanation of the reason for each external program entry and/or a CI referral waiver (if applicable). Include the CMIS ID# for each participant							
50	serve	d not referred by CI in your explanation. Submit supporting documentation as applicable.						
		Length of Time to Permanent Housing	SB PSH		RRH		TH RRH	DV RRH
10	% of	persons who obtained permanent housing within a given timeframe from project enrollment			APR	Q22c		
10	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the length of time to permanent ng metric is complete and accurate:						
If no	10a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is ina	ccurate	e, why	the i	nforma	tion is
		Increased of Maintained Income	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
11	% 0	f adults who increased/maintained income from any source from entry to annual assessment and/or exit			APR Q1	9a1,19	a2	
	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the increased or maintained income c is complete and accurate:						
If no	11a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is ina	ccurate	e, why	the i	nforma	tion is

		Non-cash/Mainstream Benefits	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
12	9	% of adults with 1+ source(s) of non-cash benefits from entry to annual assessment and/or exit			APR	Q20b		
	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the non-cash/mainstream benefit c is complete and accurate:						
lf no	12a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inad	curate	e, why	the i	nforma	tion is
		Health Insurance	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
13		6 of participants with 1 source of health insurance from entry to annual assessment and/or exit			API	R Q21		
	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the health insurance metric is lete and accurate:						
If no	13 a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inad	curate	e, why	the i	nforma	tion is
		Length of Stay				тн		
14	Thor	Average length of stay (in days) for program leavers enewal project APR data from the performance period provided in			APR	Q22b		
	the F۱	/22 Renewal Project Profile for the length of stay metric is complete ccurate:						
lf no	14a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inac	curate	e, why	the i	nforma	tion is

		Bed/Unit Utilization	SB PSH			тн		
45	%	of beds or units (family projects only) utilized by program participants	Col	C-CMIS	Bed/Un	it Utiliz	ation R	eport
15	FY22	enewal project data from the performance period provided in the Renewal Project Profile for the bed/unit utilization metric is lete and accurate:						
lf no	15a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inad	ccurate	e, why	the i	nforma	tion is
		Permanent Housing Stability	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
16		% Persons achieving permanent housing stability			APR	Q23c		
10	the F	enewal project APR data from the performance period provided in Y22 Renewal Project Profile for the permanent housing stability c is complete and accurate:						
If no	16a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inad	ccurate	e, why	the i	nforma	tion is
		Cost Effectiveness	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
47		Project cost per permanent housing outcome	CoC S	pendin	g Repor	t, Eloco	cs, Sage	APR
17	FY22 F	enewal project data from the performance period provided in the Renewal Project Profile for the cost effectiveness metric is complete ccurate:						
lf no	17a	Provide a detailed explanation that indicates what information inaccurate, and the correct information.	is inad	ccurate	e, why	the i	nforma	tion is

		Drawdown	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH	
10		% Drawdown of FY19 CoC Grant	СоС	Spend	ing Repo	ort, Elo	ccs, Sag	e APR	
18		enewal project data from the performance period provided in the Renewal Project Profile for the drawdown metric is complete and ate:							
lf no	18a	Provide a detailed explanation that indicates what information inaccurate, and the correct information. This does not need to be rewere addressed in the threshold section.			-				
		Discusity, Faulty, and Inclusion	SB	SS	DDU		TH	DV	
19		Diversity, Equity, and Inclusion	PSH	PSH	RRH	тн	RRH	RRH	
		Completion of the Organizational Equity Assessment		-			Assessm		
		must submit the organizational equity assessment provided by the (ompleted one time and can be accessed <u>here</u> .	CoC Le	ad Ag	ency. T	he ass	sessmer	nt only	
		CoC Participation	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH	
	Leve	l of participation in critical CoC activities based on CoC attendance records							
20	provi	enewal project attendance records from the performance period ded in the FY22 Renewal Project Profile for the CoC participation c is complete and accurate:							
lf no	20a	Provide a detailed explanation that indicates what information inaccurate, and the correct information. This does not need to be rewere addressed in the threshold section.			-				
	1								
1									

	Housing First/Low Barrier	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH		
	Project demonstrates that specific and relevant practices are in place at the project-level that clearly align with the housing first/low barrier access issue described and ALL the documentation provided is in alignment with the housing first/low barrier access issue described as well as HUD CoC Housing First Standards	Pro	oject Ap Policies		ocedure	ative, Pro es, Proje	oject		
Each component below is an essential component to operating a housing first and low barrier project. For component, submit a detailed description of how this renewal project implements the practices described project-level. Each component is worth 2 total points. 1 point will be allotted based on the narrative resp alignment with the Housing First/Low Barrier Approach. 1 point will be allotted based on the component reflection in the project's program materials (P&P/participant materials) and alignment with the narrative response.									
	To score full points (2) for each component, the narrative responses must a approach and the component must be reflected in the project's progranarrative response.	-			-				
21a	Participants in the program have the rights, responsibilities, and protections law is followed, and participants are informed of their tenancy rights and sub-lease, occupancy agreement, or other program agreement.		•						
		- f					- In		
21b	Admission/tenant screening and selection practices ensure the acceptance of or use of substances, completion of treatment, participation in services, or applicants are not rejected based on having no income, criminal convictions or behaviors that are perceived to indicate a lack of "housing readiness".	other	progra	ammati	c prec	onditio	ns and		

21c	Our primary focus is assisting people in our program with a housing stabilization plan and swift access to permanent housing upon enrollment. Supportive services prioritize housing procurement and housing stabilization over therapeutic goals and service plans are highly tenant-driven. Participation in supportive services, or compliance with treatment programs, is not a condition of staying in the housing program.
21d	We prioritize those with the highest need for services (per referrals from Centralized Intake) rather than "first come/first serve."
21e	Case managers or service coordinators are trained in and actively employ evidence-based practices for client/tenant engagement such as motivational interviewing and client-centered practices.

21f	Services are informed by a harm reduction philosophy that recognizes that drug and alcohol use and addiction may be a part of tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use, and are offered education regarding how to avoid risky behaviors, engage in safer practices, and remain stably housed. Use of alcohol or drugs - in and of itself - is not considered a reason for program dismissal.										
		Support Services	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH			
		t demonstrates that it provides and effectively implements an appropriate f support services AND the documentation provided supports the agency se		-	ct Applic Project		Narrative ials	2			
22	comp	component is worth 2 total points. 1 point will be allotted base onent. 1 point will be allotted based on the components' reflectio 'participant materials) and alignment with the narrative response.				-					
	imple	ore full points (2) for each component, the narrative responses must ments appropriate levels of supportive services, and the compone am materials and consistent with the narrative responses.						-			
22a	Does	this project have a Supportive Services budget line item in its CoC grar	nt?								
lf no	22a1	If no or if additional service funding is leveraged for this project, ple provided, including how they are funded, the funding amount and so				suppo	rt servio	ces are			

22b	Describe how program participants get help and support when needed from staff. Include information on the frequency of service provision, client to case manager ratio, specific engagement methods or approaches utilized by case managers to encourage participation in services, and the process or methods clients are able to utilize to
	contact case managers when needed.
	Describe how often are case managers are expected to visit households in their homes or housing units. It is
22c	understood that COVID-19 may have affected the ability for staff to perform in-person activities as frequently as
220	usual. Please provide the program's standard expectation for home visits and describe any changes that were made during COVID-19.
	Describe specific methods or approaches utilized by case managers to promote participants rapid placement and stabilization in permanent housing. This should not only include case manager approaches to housing search and
22d	housing counseling services but also strategies utilized for landlord engagement and unit identification.
	If applicable, submit documentation for any partnerships (formal or informal) with PHA's or other housing
	entities leveraged to identify, place, and stabilize participants in permanent housing.

22e	benefits, health insurance, and healthcare services (in SSDI, Medicare, Medicaid etc. If applicable, please in	ess to, are enrolled in, and are effectively utilizing mainstream including mental health services), such as TANF, SNAP, WIC, SSI, include information about any formal or informal partnerships are enrolled in and effectively utilizing mainstream benefits, mental health services).					
	If applicable, submit documentation of any partnerships (formal or informal) with entities that help ensure this project's participants are enrolled in and effectively utilizing mainstream benefits, health insurance, or health care services (including mental health services).						
	tare services (including mental nearth services).						
22f	Select all support services that the project provides to participants or helps participants access in the community. For each support service selected, provide a detailed description of the service, how it's provided, and with what frequency it is provided. If applicable, submit documentation for any formal partnerships with the education system (such as McKinney-Vento homeless liaisons), childcare providers, employment or vocational services, or any other programs that help ensure participants have access to and are enrolled in services. If no formal partnerships exist, describe any informal partnerships or explain how program staff meet participant service needs.						
	1) Tenancy Education	2) Move-In assistance					
	3) Utility/Arrears Assistance	4) SOAR					

5) Mental Health Services	6) Basic Needs/Food Assistance
7) School enrollment/educational rights for children	8) Budgeting/Financial Coaching
9) Substance Abuse Treatment	10) Transportation
11) Job Search & Employment Services	12) Vocational Training

13) Life Skills Training	14) Continuing Education
15) Child Care/Early Childhood Education or Services	16) Legal Services
17) Homeless Street Outreach Services	18) Civic Engagement Opportunities
19) Volunteer/Peer-Led Service Opportunities	20) Religious/Spiritual Support

			Project Materials	SB PSH	SS PSH	RRH	тн	TH RRH	DV RRH
		Project Policies & Procedures and Participant Materials Compliance Review Project Participant Materials							
		The Grantee must submit the renewal project's materials which include the projects policies and							
2	23 procedures, client intake packet, sample lease/occupancy agreement, program rules, and						-		
		materials provided to participants. Project materials will be evaluated on the inclusion of the follow						owing	
		elements within the materials and the extent to which the elements meet the HUD/DE-CoC requiren							
			eive full points, project materials must ind	clude	(but	are no	ot limi	ited to) and
2	3-	demonstrate compliance	e with the following elements:						
1	За Писи	using is not limited to one so	Fair Housing ex unless the project meets the requirements ou	tlingd	in 24	CED 579	2 0 2		
2		-	to any protected class on the basis of that prot				5.55.		
2									a da a f
3		rsons with disabilities.	ive services are provided in the most integrate	ed sett	ting ap	propria	ate to	the ne	eas or
4		orms clients of their fair hou ay provide to the client in fili	sing rights, including how a formal complaint ca ng the complaint.	n be fi	led an	d what	suppo	ort the p	project
23	3b		Equal Access						
1		•	lds regardless of actual or perceived sexual orie nicity, disability status, and all other protected cl		n, geno	der idei	ntity, r	narital	status,
2		oject does not deny admission of the second se	on or separate household members on the basis	of an	y mem	ıber's s	elf-rep	orted g	gender
3		orms clients of equal access ovide to the client in filing th	rights, including how a formal complaint can be e complaint.	filed a	nd wh	at supp	ort th	e proje	ct may
4	Pro	ojects serving households with children	Project serves all households with children i parent households, female-headed households		ng ma	ale-hea	ded h	ouseho	lds, 2-
5	Pro	ojects serving households with children	Project serves all households with children u age/gender of the children under 18.	inder	the ag	ge of 1	8 rega	rdless	of the
2	3c		Anti-Discrimination						
1	Me	eets the requirements of the	DE-CoC Anti-Discrimination Policy included in the	ne DE-	CoC G	overnai	nce Ch	arter.	
2		orms clients of anti-discrimination rights, including how a formal discrimination complaint can be filed and what oport the project may provide to the client in filing the complaint.					l what		
23	3d		Client Eligibility						
1	Sta	tes the type and duration of	assistance provided to clients in accordance wi	th the	projec	t type.			
2	Ou	Itline of client eligibility criteria for the project type.							
3		pcess for eligibility verification and documentation including the types of documentation accepted, the timeline for rification, and the process for handling ineligible clients that have been referred by CI.							
2	23e Centralized Intake Participation								
1		cocess for informing CI of project openings and statement that project fills all open spaces with CI referral, unless cherwise waived.					unless		
2		ocess to engage the referral and complete project intake/entry as quickly as possible from the date of referral, cluding how project staff engage with clients and a timeline for engagement.							
3		Protocol for tracking and responding to referrals in CMIS including who is responsible for accepting the referral and who is responsible for creating the referral's project entry.						al and	

Clear statement that project does not decline CI referrals or client entry into the program for any reason other than the express display/threat of violence, client ineligibility, a criminal background that prevents placement in the project (ex: sex offense, NOT just the presence of a criminal background history), the inability to provide reasonable accommodations for persons with physical disabilities, or the client has not made contact after reasonable engagement efforts by project staff. Clear process for how referrals are declined in these events and the process/timeline for communication of a declined referral back to CI.
 23f CMIS Participation
 Frequency of data quality review, which must occur, at minimum, on a monthly basis.
 Description of what reports are used to complete data quality reviews.

Process for how project utilizes monthly data quality reviews to improve the project's data quality and the CoC system data quality.

⁴ How project meets HUD CMIS privacy and security standards, including informing clients of their privacy rights as it pertains to personally identifiable information and how project documents CMIS release

23	23g Educational Rights					
1	Projects serving households with childrenMeets the requirements of the DE-CoC Children and Youth Education Rights included in the DE-CoC Governance Charter.					
23	ßh			Consumer Participation		
1	Project encourages consumer participation in project planning/decision making/services and outlines clear process for how participants can do so/ how project staff support participants in doing so.					
2	-			er participation in the DE-CoC membership and outlines clear process for informing hip, CoC meetings, etc.		
23	3i					
1	forn	nal process for	terminatio	n the program participant violates program requirements or conditions of occupancy and on must recognize the rights of individuals receiving assistance		
2			-	tenuating circumstances in determining when violations warrant termination so that a nce is terminated only in the most severe cases		
3	Process for providing written notice to the program participant containing a clear statement of the reason(s) for termination					
4	Process for appeal in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or subordinate of that person) who made or approved the termination decision					
5	Pro	cess for promp	t written n	otice of the final decision to the program participant		
6	Program participant must be provided with a written copy of the program rules and the termination process before the participant begins to receive assistance.					
7	Defines the difference between program termination and eviction and provides a clear process for both. Termination of assistance pertains to the provision of CoC assistance to a program participant. Eviction is a legal action taken by an owner for the removal of a tenant from housing due to a lease violation, which could include nonpayment of rent. When a program participant is to be evicted from a unit, the grantee may continue to serve the program participant in another unit.					
8	Termination of assistance does not bar a recipient or subrecipient from providing further assistance to the same program participant at a later date.					
23	3j	DV ONLY	Safety Pla	nning		
1		cess for safety n violence/abu		ith each participant and steps programs have in place to keep participants fleeing DV safe		

CERTIFICATION OF ACKNOWLEDGEMENT

As the Executive Director/CEO/COO of the entity administering the following DE-CoC renewal project, I certify that I have reviewed all information contained in this FY22 renewal project application and that all information is accurate and true, based on current records for the project. I understand that falsifying information or failing to provide accurate information may result in the noncompetitive ranking of this project or the removal of this project from the funding application to HUD.

Printed Name:	Date:	
Signature: (electronic):		



FY22 DE-CoC Renewal Project Application & Scoring Tool Resources

Regulatory, governance, policy, and best-practice documents sourced for the FY22 DE-CoC Renewal Project Applications, threshold requirements, and scored evaluation metrics **Document Title** 1 CoC Program Interim Rule DE-CoC Centralized Intake Policies and Procedures 2 3 **DE-CoC CMIS Agency Partner Agreement DE-CoC CMIS Policies and Procedures** 4 5 DE-CoC CMIS User Agreement **DE-CoC Data Quality Plan** 6 7 **DE-CoC Governance Charter** 8 **DE-CoC PSH Standards** 9 **DE-CoC RRH Standards** 10 Establishing and Operating a CoC 11 From Intake to Analysis: A Toolkit for Developing a CoC Data Quality Plan 12 FY21 HUD CoC NOFO - CoC Application Detailed Instructions 13 FY21 HUD CoC NOFO - New Project Application Detailed Instructions 14 FY21 HUD CoC NOFO - Renewal Project Application Detailed Instructions 15 FY21 HUD CoC Program Notice of Funding Availibility 16 FY22 DE-CoC Funding Policies HUD CoC Chronic Homelessness at a Glance 17 18 HUD CoC Dedicated Beds at a Glance 19 HUD CoC Homeless Eligibility at a Glance 20 HUD CoC Program Requirement Binders 21 HUD CoC Project Rating and Rankin Tool 22 HUD CoC System Performance Improvement Brief - Strategies for System Performance Improvement 23 HUD CPD Notice 17-01 Establishing Additional Requirements for a CoC Centralized/Coordinated Entry System 24 HUD Fair Housing & Equal Access Page 25 HUD FY22 HMIS Data Standards 26 HUD HMIS Data Quality Management Program 27 HUD Housing First Assessment Tool 28 HUD Project Termination Guidance 29 HUD System Performance Improvement Brief - CoC Data Quality System Performance Measures Introductory Guide 30 31 **USICH Housing First Checklist**