

DE COC REVIEW OF 2023 COC FUNDING POLICIES & RENEWAL PROJECT SCORING TOOLS

May 24, 2022

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Continuum of Care



TODAY'S TOPICS

- Background
- Overview of FY2023 CoC Funding Policies
- Overview of Renewal Project Application
- Review of Scoring Tool Criteria
- Q&A

We will take questions throughout but will also reserve time at the end for Q&A

Reminder: Everyone should mute but if you have a question, you can use chat box, "raise hand" feature, or unmute yourself.

BACKGROUND

- Each year the CoC must evaluate CoC-funded renewal projects as part of the annual CoC Program Competition NOFO.
- HUD pushes CoCs to use a data-driven and non-conflicted approach.
- HUD scores CoCs on the criteria used. Last year's CoC NOFO outlined the following items that HUD scored CoCs regarding renewal project rating and ranking:
 - Use objective criteria – at least 33% of points
 - Use System Performance-related criteria – at least 20% of points
 - Account for severity of need of/barriers faced by project participants
 - Assess how quickly projects place participants in permanent housing
 - Evaluate DV providers using data from a comparable database
 - Evaluate projects/agencies on whether they identify and address barriers to participation faced by persons of different races and ethnicities
 - Assess cost effectiveness of projects
 - Involve of people of different races and ethnicities and people with lived experience of homelessness in the rating and ranking process

OVERVIEW OF 2023 COC FUNDING POLICIES

COC PROGRAM FUNDING POLICIES FOR 2023

Contains sections covering:

- Background
- Funding Process Overview
- Roles & Responsibilities
- Conflict of Interest Policy
- Renewal Project Application, Evaluation, & Scoring Policies
- New Project Solicitation, Evaluation, & Scoring Policies
- Reallocation Policies
- Prioritization & Ranking Policy
- Appeals Policy
- Quality Improvement Policy

COC PROGRAM FUNDING POLICIES FOR 2023

- In 2020, we pulled from FY19 policies covering Prioritization of Projects, Threshold Review, Evaluation, Reallocation and descriptions of the CoC's NOFA processes & consolidated those into a single policies document
- Revised the 2020 policies document for FY2021, with minimal changes
- FY2022 policies revised to improve flow and provide more explanatory info
- FY2023 revisions were related to
 - Streamlining content to reduce redundancy
 - Added new section outlining a process for reviewing new project applications for CoC "infrastructure"/system-level projects like HMIS and SSO-CE

MAJOR CHANGES

- Renewal Project Application, Evaluation, & Scoring
 - Clarified language related to renewal evaluation:
 - Moved up the factors used in the evaluation and ranking from the process description to the top of the section.
 - Streamlined the process description and tightened up the language to remove redundancies
- New Project Solicitation, Evaluation, & Scoring Policies
 - Added a new section: “New Project Funding for CoC Infrastructure Projects”
 - Creates process by which the Non-Conflicted Board reviews any requests for new project funding for HMIS or SSO-CE projects directly (not Funding Committee)
- Streamlined language throughout the document

RENEWAL PROJECT APPLICATIONS, EVALUATIONS & SCORING

RENEWAL PROJECT FACTORS

- Added descriptions to evaluation factor categories
- Categories included in evaluation stated at the top of the section:
 - HUD and DE CoC Threshold Requirements
 - Compliance with HUD and DE CoC Rules, Regulations, and Standards
 - Project and System Performance
 - Alignment with HUD and DE CoC Needs and Priorities

SCORING TOOL DEVELOPMENT

- Review of Grantee Debriefs
- Analysis of point structure and evaluation data to inform benchmarks
- Info presented to FC for discussion and finalization of tools
- Tools publicly shared & distributed to grantees
- Evaluation & scoring commence upon tool approval

RENEWAL PROJECT APPLICATIONS, EVALUATIONS & SCORING

RENEWAL PROJECT EVALUATION & SCORING

- Data clean-up period and process
- Evaluation launch process
- Application availability and submission
- Review of submitted applications by CoC Lead & Funding Committee for scoring, reallocation, and Quality Improvement Plan
- Review of Funding Committee recommendations by Non-Conflicted Board & approval
- Notification to grantees
- Appeals option

REALLOCATION POLICY

- Voluntary reallocation sub-section
 - Agency notifies CoC Lead Agency in writing stating amount, reasons, whether they want to use funds for another use
 - CoC Lead Agency notifies and provides information to CoC Non-Conflicted Board, which reviews and determines outcome of request
- Involuntary Reallocation sub-section
 - Review of projects w/threshold, compliance, performance issues, and/or non-alignment w/priorities
 - Funding Committee reviews documentation and determines which projects are recommended for reallocation and send list to CoC NC Board with reasons outlined
 - CoC NC Board reviews reallocation recommendations and make final determination
 - Agencies provided with right to appeal reallocation decision
- Use of Reallocated Funds
 - CoC NC Board makes decisions on use of voluntarily reallocated funds
 - Involuntarily reallocated funds go through RFP process

Involuntary Reallocation Reasons:

- Failure to meet CoC threshold requirements
- Poor project/system performance
- Misalignment with HUD Policy Priorities, DE CoC Priorities, and/or the needs of those served by the DE CoC
- Non-compliant with HUD and/or DE CoC rules, regulations, and requirements

PRIORITIZATION & RANKING POLICY

- Renewal Project Ranking Factors
 - Final outcomes and scores for evaluation criteria, including but not limited to, threshold requirements, compliance with HUD/DE CoC rules/regulations/requirements, alignment with HUD/DE CoC needs/priorities, and performance determined by the renewal project scoring tool.
 - Consideration of overall competitiveness for CoC funding based on HUD performance measures and policy priorities as outlined in the HUD CoC NOFO.
 - Additional information included in renewal project applications, such as supplemental narratives and attachments.

**First time renewal projects are not eligible for reallocation and will be ranked in Tier 1.*

APPEAL POLICY

- Appeals from renewal projects allowed for
 1. Project Scoring errors
 2. Reallocation of CoC funding (partial or full)
 3. Improper application/interpretation of HUD/CoC rules/regulations concerning the participation of the applicant in the CoC Application process
- Agencies have 3 days from decision to submit appeal in writing using the CoC Funding Appeal Form
- CoC Board (non-conflicted members) has 7 days to investigate, follow up with appellant and respond in writing.
- Agencies not satisfied can appeal to HUD in accordance with the directions provided in the pertinent CoC NOFO

QUALITY IMPROVEMENT POLICY

- Funding Committee determines which projects to place on a QIP
- HAD responsible for developing and administering the QIP with the project's leadership and for monitoring progress on completion
- Agency is responsible for implementing the changes to address issues
- QIP placement and/or outcomes may affect project scoring and ranking during subsequent CoC funding competitions
- **Failure to meet one or more of the requirements in the QIP may result in the partial or full reallocation of CoC project funds**

QUESTIONS?



2023 COC RENEWAL PROJECT EVALUATION APPLICATION & SCORING TOOLS

PSH, RRH, TH, TH-RRH, DV

Quick Overview

RENEWAL PROJECT APPLICATION

RENEWAL PROJECT APPLICATION

Single application for PSH, RRH, TH, & TH-RRH project types

Individualized Renewal Project Profiles will be sent to agencies with pre-filled information to be certified through the application

Application will have spaces for you to provide an explanation if you believe the outcome provided is incorrect.

Application shows the point value for each criteria.

There are various required narratives throughout the application.

The Application Checklist provides a list of all documentation required for the submission – revised for clarity

You may want to keep the Scoring Tool handy as you complete the application. The Scoring Tool covers PSH, RRH, TH, & TH-RRH project types & shows the benchmarks for the Performance Review criteria and points awarded for meeting the various benchmarks

RENEWAL PROJECT APPLICATION

General Info Sections

- Certification
- Grantee Information
- Renewal Project Information

Renewal Project Threshold

- Grantee Financials
- CoC Grants Management

Performance Evaluation

- Covers project performance, is largely data driven
- Agencies will certify data from Project Profile or provide explanation for why it is inaccurate
- Narrative responses for questions on Housing First, Support Services, and other CoC Priorities
- Items previously covered in Threshold/Compliance now worked into this.

Additional Sections

- Submission Checklist
- First Time Renewal Guide
- Operating Budget Template
- Resources

RENEWAL PROJECT THRESHOLD

Threshold has been significantly reduced from FY22

Grantee Financials

- Financial Audit findings
- Liquidity
- Operating Budget

CoC Grants Management

- Valid SAM registration & UEI
- Drawdown of funds
- APR submission to HUD
- HUD Monitoring
- QIP participation
- Match
- Rent/occupancy charge compliance

QUESTIONS?



Deep Dive

RENEWAL PROJECT PERFORMANCE CRITERIA

RENEWAL PROJECT PERFORMANCE CATEGORIES

Criteria re-organized into the following sections/categories:

Client Eligibility	Severity of Need	Centralized Intake Participation
CMIS Participation	System Performance Outcomes	Housing First
Supportive Services	Equity & Inclusion	People with Lived Experience
Additional HUD & CoC Compliance	CoC Grant Management	CoC Participation

All project types have 100-point base

PERFORMANCE EVALUATION: TOPICS COVERED & SCORING BY PROJECT TYPE

Scored Criteria				Maximum Points by Project Type					
Name	Type	Source	Metric	SSPSH	SBPSH	RRH	THRRH	TH	DV
CLIENT ELIGIBILITY				6	6	6	6	6	6
LITERAL STATUS	OBJ	CMIS Data	% of adults literally homeless at entry	1	1	4	4	4	0
CHRONIC STATUS	OBJ	CMIS Data	% of households chronically homeless at entry	2	2	0	0	0	0
DISABILITY STATUS	OBJ	CMIS Data	% of adult heads of household w/ 1+ disabling condition at entry	1	1	0	0	0	0
ACTIVE DV STATUS	OBJ	CMIS Data	% of adults actively fleeing DV at entry	0	0	0	0	0	4
CLIENT ELIGIBILITY COMPLIANCE	OBJ	Program Materials	Project is compliant with HUD CoC homeless eligibility and DE CoC Written Standard requirements	2	2	2	2	2	2
SEVERITY OF NEED				4	4	4	4	4	4
UNSHeltered STATUS	OBJ	CMIS Data	% of adults unsheltered at entry	1	1	1	1	1	1
NO INCOME STATUS	OBJ	CMIS Data	% of adults with no income at entry	1	1	1	1	1	1
DISABILITY STATUS	OBJ	CMIS Data	% of participants w/ 1+ disabling condition at entry	1	1	1	1	1	1
DV HISTORY	OBJ	CMIS Data	% of adults with DV history	1	1	1	1	1	1
CENTRALIZED INTAKE PARTICIPATION				3	3	3	3	3	1
CI REFERRAL	OBJ	CMIS Data	% of adult hoh project entries resulting from CI referral	2	2	2	2	2	0
CI COMPLIANCE	OBJ	Program Materials	Project is compliant with the HUD Coordinated Entry and DE CoC Centralized Intake requirements	1	1	1	1	1	1
CMIS PARTICIPATION				10	10	10	10	10	10
DATA QUALITY	OBJ	CMIS Data	Project has less than 5% error rate for universal data elements	6	6	6	6	6	6
DATA TIMELINESS	OBJ	CMIS Data	% of Entry/Exit records entered in <= 3 days	2	2	2	2	2	2
CMIS COMPLIANCE	OBJ	Program Materials	Project is compliant with HUD HMIS Data Standards and DE CoC CMIS requirements	2	2	2	2	2	2
SYSTEM PERFORMANCE OUTCOMES				30	30	30	30	30	30
HOUSING STABILITY	OBJ	CMIS Data	% participants exited to/retained in permanent housing destinations	12	12	12	12	12	12
LENGTH OF TIME TO HOUSING	OBJ	CMIS Data	% of participants permanently housed within 30, 60, and 180 days	10	0	10	10	0	10
LENGTH OF STAY	OBJ	CMIS Data	Average length of stay (in days) for program leavers	0	0	0	0	5	0
INCREASED OR MAINTAINED INCOME	OBJ	CMIS Data	% of adults who increased or maintained cash income from entry to annual assessment or exit	6	6	6	6	6	6
UTILIZATION RATE	OBJ	CMIS Data	% of project beds/units utilized by participants	0	10	0	0	5	0
SYSTEM PERFORMANCE <i>CO-C PRIORITY</i>	SUBJ	Narrative Response	Project operates in alignment with and helps further DE CoC System Performance Priorities	2	2	2	2	2	2
HOUSING FIRST				12	12	12	12	12	12
HOUSING FIRST FIDELITY	OBJ	Program Materials	Project operates with high fidelity to the Housing First model	10	10	10	10	10	10

PERFORMANCE EVALUATION: TOPICS COVERED & SCORING BY PROJECT TYPE

HOUSING FIRST <i>COC PRIORITY</i>	SUBJ	Narrative Response	Project operates in alignment with and helps further DE CoC Housing First Priorities	2	2	2	2	2	2
SUPPORT SERVICES				10	10	10	10	10	12
NONCASH MAINSTREAM BENEFITS	OBJ	CMIS Data	% of adults w/ >= 1source of non-cash benefits at annual assessment or exit	2	2	2	2	2	2
HEALTH INSURANCE	OBJ	CMIS Data	% of participants w/ >= 1 source of insurance at annual assessment or exit	2	2	2	2	2	2
SUPPORT SERVICE CAPACITY	OBJ	Project Budget/ Narrative	Project provides an appropriate level of funding or leverage to provide support services to participants	3	3	3	3	3	3
SUPPORT SERVICE APPROACH	SUBJ	Narrative Response	Project effectively implements an appropriate level of support services for participants	3	3	3	3	3	5
EQUITY & INCLUSION				10	10	10	10	10	10
FAIR HOUSING COMPLIANCE	OBJ	Program Materials	Project is compliant with the HUD Fair Housing requirements	2	2	2	2	2	2
EQUAL ACCESS COMPLIANCE	OBJ	Program Materials	Project is compliant with HUD Equal Access requirements	2	2	2	2	2	2
ANTI-DISCRIM COMPLIANCE	OBJ	Program Materials	Project is compliant with the HUD and DE CoC anti-discrimination requirements	2	2	2	2	2	2
RACIAL JUSTICE & EQUITY <i>COC PRIORITY</i>	SUBJ	Survey Assessment	Project operates in alignment with and helps further DE CoC Racial Justice & Equity Priorities	2	2	2	2	2	2
DISABILITY RIGHTS <i>COC PRIORITY</i>	SUBJ	Narrative Response	Project operates in alignment with and helps further DE CoC Disability Rights Priorities	2	2	2	2	2	2
PEOPLE WITH LIVED EXPERIENCE				4	4	4	4	4	4
CONSUMER PARTICIPATION COMPLIANCE	OBJ	Grantee Membership Records	Project is compliant with the HUD participation of homeless persons requirement	2	2	2	2	2	2
INCORPORATING PLE <i>COC PRIORITY</i>	SUBJ	Narrative Response	Project operates in alignment with and helps further DE CoC Lived Experience Priorities	2	2	2	2	2	2
ADDITIONAL HUD & COC REQUIREMENTS				2	2	2	2	2	2
LEASE-OCCUPANCY AGREEMENT COMPLIANCE	OBJ	Program Materials	Project is compliant with HUD CoC Program lease, sublease, and/or occupancy agreement requirements	1	1	1	1	1	1
TERMINATION COMPLIANCE	OBJ	Program Materials	Project is compliant with HUD CoC Program termination and appeals requirements	1	1	1	1	1	1
COC GRANT MANAGEMENT				5	5	5	5	5	5
COST EFFECTIVENESS	OBJ	CMIS/ eLOCCS Data	Project cost per permanent housing outcome	2	2	2	2	2	2
DRAWDOWN	OBJ	eLOCCS Data	% Drawdown of FY20 CoC grant funds	3	3	3	3	3	3
COC PARTICIPATION				4	4	4	4	4	4
COC VOTING MEMBER	OBJ	Membership Records	Grantee has active CoC Voting Member during the performance period	1	1	1	1	1	1
QUARTERLY MEETING ATTENDANCE	OBJ	Attendance Records	Voting Member attendance at CoC Quarterly Membership Meetings	1	1	1	1	1	1
COC EVENTS/ TRAINING ATTENDANCE	OBJ	Attendance Records	Grantee attendance at required CoC events and trainings	2	2	2	2	2	2
FY23 Maximum Points Available				SSPSH	SBPSH	RRH	THRRH	TH	DV
				100	100	100	100	100	100

PERFORMANCE EVALUATION: TOPICS COVERED & SCORING BY PROJECT TYPE

MAX POINTS BY CRITERIA		
Criteria Category	Max Points	% of total
Client Eligibility	6	6%
Severity of Need	4	4%
CI Participation	3	3%
CMIS Participation	10	10%
System Performance	30	30%
Housing First	12	12%
Support Services	10	10%
Equity & Inclusion	10	10%
PPL w/ Lived Exp.	4	4%
Add. HUD/CoC Reqs	2	2%
CoC Grant Mngt.	5	5%
CoC Participation	4	4%
Total By Category	100	100%

Criteria Type	Max Points	% of total
Objective	87	87%
Subjective	13	13%
Total by Type	100	100%
Criteria Sub-Category	Max Points	% of total
CoC Priorities	10	10%
CoC Compliance	13	13%

FY23 CRITERIA MAJOR CHANGES

- **Took the FY22 “Program Materials” criterion and broke it out into specific criteria for FY23 that are grouped in categories where they logically belong.**
 - For ex., CMIS Compliance is now in the CMIS Participation section
 - Each criterion where this was done is worth 1-2 points
 - Criteria include: Client Eligibility Compliance, CI Compliance, CMIS Compliance, Housing First Fidelity, Fair Housing Compliance, Equal Access Compliance, Anti-Discrimination Compliance, Lease-Occupancy Agreement Compliance, Termination Compliance
 - These are partially new – they were reviewed and scored last year but not with the specificity that you will see this year
- **Introducing narrative questions related to DE CoC Priorities**
 - Mix of old and new, all worth 2 points
 - Criteria include: System Performance, Housing First, Racial Justice & Equity, Disability Rights, & Incorporating People with Lived Experience
- **Criteria introduced but unscored in FY22 are being scored this year**
 - Criteria include: Literal Homeless Status, Unsheltered Status, CI Referral, Health Insurance

FY23 CRITERIA MAJOR CHANGES

- **Criterion that weren't applied to all project types in FY22 are now**
 - Disability Status
- **Criteria with point values reduced in FY23**
 - Chronic Homeless Status: reduced from 4 points to 2 points
 - Data Quality: reduced from 10 points to 6 points
 - Data Timeliness: reduced from 3 points to 2 points
 - Length of Time to Housing: reduced from 12 points to 10 points
 - Length of Stay (TH only): reduced from 6 points to 5 points
 - Utilization: Site-Based PSH reduced from 12 points to 10 points; TH reduced from 6 points to 5 points
 - Noncash Mainstream Benefits: For non-PSH reduced from 4 points to 2 points
 - Support Services: total (2 criteria for FY23, 1 in FY22) reduced from 12 points to 6 points
 - Drawdown of Funds: reduced from 4 points to 3 points
 - CoC Voting Member/Quarterly Meeting/Events& Training Attendance: reduced from 6 points to 4 points

CLIENT ELIGIBILITY (6 POINTS)

Literal Homeless Status

- % of adults literally homeless at entry
- APR Q15, Q5a
- Scoring:
 - PSH-1; RRH/TH/TH-RRH/DV-4: 75% of adults LH at entry
 - 0: <75% of adults LH at entry

Chronic Homeless Status

- % of households chronically homeless at entry
- APR Q26a, Q5a
- Scoring – PSH ONLY:
 - 2: 100-90% of households CH at entry
 - 1: 89-80% of households CH at entry
 - 0: <80% of households CH at entry

Disability Status

- % of adult heads of household with 1+ disabling condition at entry
- APR Q13a2, Q5a
- Scoring – PSH ONLY:
 - 1: 100% of adult HOH with 1+ DC at entry
 - 0: <100% of adult HOH with 1+ DC at entry

Active DV Status

- % of adults actively fleeing DV at entry
- APR Q14b, Q5a
- Scoring – DV ONLY:
 - 5: 75% of adults actively fleeing DV at entry
 - 0: <75% of adults actively fleeing DV at entry

Client Eligibility Compliance

- Project is compliant with HUD homeless eligibility and DE CoC Written Standard requirements
- Review of Program Materials
- Scoring – All:
 - 1: Project has written P&Ps addressing client homeless eligibility
 - 1: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

Client Eligibility Compliance

5b: Do the policies & procedures meet the following the following requirements? (Yes/No)

- 5b1: Outlines client eligibility criteria for the project type, including:
 - Literal homelessness (all non-DV projects)
 - Chronic homelessness (PSH only)
 - Additional eligibility criteria, as applicable (additional eligibility criteria must not conflict with the CoC Interim Rule or DE CoC Written Standards)
- 5b2: Describes the process for eligibility verification, including:
 - The timeline for eligibility verification,
 - The types of eligibility documentation accepted
 - How the project assists participants obtain eligibility documentation, if needed
 - How the project handles ineligible referrals



SEVERITY OF NEED (4 POINTS)

Unsheltered Status

- % of adults unsheltered at entry
- APR Q15, Q5a
- Scoring - All:
 - 1: >30% of adults unsheltered at entry
 - 0.5: 30-10% of adults unsheltered at entry
 - 0: <10% of adults unsheltered at entry

No Income Status

- % of adults with no income at entry
- APR Q16, Q5a
- Scoring – All:
 - 1: >25% of adults with no cash income at entry
 - 0.5: 25-10% of adults with no cash income at entry
 - 0: <10% of adults with no cash income at entry

Disability Status

- % of participants with 1+ disabling condition at entry
- APR Q13a2
- Scoring- All:
 - 1: >50% of participants have 1+ DC at entry
 - 0.5: 50-25% of participants have 1+ DC at entry
 - 0: <25% of participants have 1+ DC at entry

DV History

- % of adults with DV history
- APR Q14a, Q5a
- Scoring - All:
 - 1: >=10% of adults with DV history
 - 0.5: 10-5% of adults with DV history
 - 0: <5% of adults with DV history

CENTRALIZED INTAKE PARTICIPATION (3 POINTS)

CI Referral

- % of adult hoh project entries resulting from a CI referral
- CMIS Referrals Report, APR Q5a
- Scoring – All but DV:
 - 2: 100-80% of adult hoh project entries resulted from CI referral
 - 1: 79-60% of adult hoh project entries resulted from CI referral
 - 0: <60% of adult hoh project entries resulted from CI referral

CI Compliance

- Project is compliant with HUD Coordinated Entry and DE CoC Written Standard requirements
- Review of Program Materials
- Scoring – All:
 - 0.5: Project has written policies & procedures addressing CI participation (DV: comparable system)
 - 0.5: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

CI Compliance

11b: Do the policies & procedures meet the following the following requirements? (Yes/No)

- 11b1: Process for informing CI of project openings, and statement that project fills all open spaces with CI referral, unless otherwise waived. Literal homelessness (all non-DV projects)
- 11b2: Process to engage the referred household and complete project intake/entry as quickly as possible, including how project staff engage with clients.
- 11b3: Protocol for tracking and responding to referrals in CMIS, including who is responsible for accepting CMIS referrals.
- 11b4: Protocols for rejecting a referral that include: reasons why a CI referrals may be declined, and a timeline and methodology (CMIS, emails, etc.) for communicating with CI about the referral outcome.



CMIS PARTICIPATION (10 POINTS)

Data Quality

- Project has less than 5% error rate for range of required data elements
- APR Q6a, 6b, 6c, 6d
- Scoring – All:
 - 6: 16 data elements with <5% error rate
 - 3: 15-13 data elements with <5% error rate
 - 1.5: 12-10 data elements with <5% error rate
 - 0: <10 data elements with <5% error rate

Data Timeliness

- % of Entry/Exit records entered within 3 days
- APR Q6e
- Scoring – All:
 - 2: 100-75% of all entry/exit records entered in ≤ 3 days
 - 1: 74-50% of all entry/exit records entered in ≤ 3 days
 - 0: <50% of all entry/exit records entered in ≤ 3 days

CMIS Compliance

- Project is compliant with HUD HMIS Data Standards and DE CMIS requirements
- Review of Program Materials
- Scoring – All:
 - 1: Project has written policies & procedures addressing CMIS participation (DV: comparable system)
 - 1: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

CMIS Compliance

14b: Do the policies & procedures meet the following the following requirements? (Yes/No)

- 14b1: Frequency of data quality review, which must occur, at minimum, monthly.
- 14b2: Description of what reports are used to complete data quality reviews.
- 14b3: Process for how project utilizes monthly data quality reviews to improve the project's data quality.
- 14b4: How project informs clients of their privacy rights as it pertains to personally identifiable information, and documents a CMIS release of information.



SYSTEM PERFORMANCE OUTCOMES (30 POINTS)

Housing Stability

- % participants exited to/retained in permanent housing
- APR Q23c
- Scoring - All:
 - 12: 100-80% of participants exited to or retained in a PH destination
 - 6: 79-70% of participants exited to or retained in a PH destination
 - 3: 69-60% of participants exited to or retained in a PH destination
 - 0: <60% of participants exited to or retained in a PH destination

Length of Time to Housing

- % participants permanently housed in 30/60/180 days
- APR Q22c
- Scoring – SSPSH/RRH/TH-RRH/DV:
 - 10: $\geq 20\%$ of participants housed in ≤ 30 days
 - 8: $\geq 40\%$ of participants housed in ≤ 60 days
 - 6: $\geq 60\%$ of participants housed in ≤ 180 days
 - 0: $< 60\%$ of participants housed in ≤ 180 days

Length of Stay

- Average length of stay (in days) for program leavers
- APR Q22b
- Scoring – TH ONLY:
 - 5: < 180 days average length of stay for leavers
 - 2.5: 180-365 days average length of stay for leavers
 - 0: > 365 days average length of stay for leavers

SYSTEM PERFORMANCE OUTCOMES (30 POINTS)

Utilization Rate

- % of beds or units (family projects only) utilized by participants
- CMIS Bed/Unit Utilization Report
- Scoring – SBPSH/TH:
 - SBPSH-10/TH-5: 100-80% bed/unit utilization rate
 - SBPSH-5/TH-2.5: 79-60% bed/unit utilization rate
 - SBPSH-2.5/TH-1.25: 59-50% bed/unit utilization rate
 - SBPSH/TH0: <50% bed/unit utilization rate

Increased or Maintained Income

- % of adults who increased or maintained cash income from entry to annual assessment or exit
- APR Q19a1,19a2
- Scoring – All:
 - 6: $\geq 70\%$ of adults increased/maintained cash income from entry
 - 3: 69-50% of adults increased/maintained cash income from entry
 - 0: <50% of adults increased/maintained cash income from entry

System Performance Narrative (CoC Priority)

- Project operates in alignment with and helps further DE CoC System Performance Priorities
- Narrative Response
- Scoring – All:
 - 2: Narratives demonstrate project implements proven strategies/practices that promote positive system performance outcomes
 - 1: Narratives demonstrate project implements (or plans to implement) some strategies/practices that promote positive system performance outcomes
 - 0: Narratives do not demonstrate project implements (or plans to implement) any strategies/practices that promote positive system performance outcomes

System Performance Narrative (CoC Priority)

Applicants must write narratives describing the strategies, methods, and/or practices the project utilizes, or will utilize, related to:

- **Reducing Length of Time Homeless** - Can include but not limited to how project staff: Promote participation in services; Assess and reduce participant housing barriers; Develop housing plans and support participants in housing search/housing move-in; Engage with public/private landlords and/or housing entities to identify units
- **Prevent Returns to Homelessness** - Can include but not limited to how project staff: Develop and implement plans to address housing or lease issues before they escalate; Promote and support landlord-provider-participant communication; Provide housing stabilization services; Develop plans for responding to future housing crisis
- **Increasing Participant Income** - Can include but not limited to: Job search and employment services; Vocational Training; SOAR; Budgeting/Financial Coaching



HOUSING FIRST (12 POINTS)

Housing First Fidelity

- Project operates with high fidelity to the Housing First model
- Review of Program Materials
- Scoring – All:
 - 4: Project has written P&Ps that address Housing First Model implementation in the project
 - 2: P&P meet all **HF access** requirements outlined in the FY23 Renewal Project App and requirements are consistently followed throughout all program materials, as applicable
 - 2: P&P meet all **HF termination** requirements outlined in the FY23 Renewal Project App and requirements are consistently followed throughout all program materials, as applicable
 - 2: P&P meet all **HF retention** requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

Housing First Narrative

- Project operates in alignment with and helps further DE CoC Housing First Priorities
- Narrative Response
- Scoring – All:
 - 2: Narratives demonstrate project implements specific and relevant strategies/practices that clearly align with the HF model
 - 1: Narratives demonstrate project implements, or plans to implement, some strategies/practices that align with the HF model (may not be specific/relevant and/or may not clearly align with HF model)
 - 0: Narratives do not demonstrate project implements, or plan to implement, any specific and relevant strategies/practices that clearly align with the HF model

Housing First Fidelity

21b: Do the policies & procedures meet the following the following requirements? (Yes/No)

- 21b1 – Housing First Access: Project access/entry, assistance, and housing placement are not contingent on, and everything possible is done to avoid, denying/rejecting potential participants (List of specifics provided)
- 21b2 – Housing First Termination: Project does not terminate or evict participants solely on the following basis:
 - Participation in services, compliance with service plans, or progress on service plans; Loss of income or failure to improve income; Substance use; Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area
- 21b3 – Housing First Retention: Project avoids termination and/or eviction back into homelessness, when possible, and has processes in place (List of specifics provided)



Housing First Narrative

- 22a: Describe how project staff are educated and trained about housing first policies, housing first implementation, and other evidence-based practices?
- 22b: Describe how the project's intake and assessment processes are flexible and lower barriers to access for participants.
- 22c: Describe how supportive services are highly tenant-driven, focus on participant needs/strengths/preferences, and prioritize rapid housing placement and stabilization before therapeutic goals.
- 22d: Describe how participants are educated at program entry and during tenancy about their tenancy rights, and responsibilities, and protections, including potential causes for eviction.



SUPPORTIVE SERVICES (10 POINTS)

Noncash Mainstream Benefits

- % of adults with ≥ 1 source of non-cash benefits at annual assessment or exit
- APR Q20b
- Scoring - All:
 - 2: $\geq 60\%$ of adults w/ ≥ 1 benefit at annual or exit
 - 1: 59%-40% of adults w/ ≥ 1 benefit at annual or exit
 - 0.5: 39%-30% of adults w/ ≥ 1 benefit at annual or exit
 - 0: $< 30\%$ of adults w/ ≥ 1 benefit at annual or exit

Health Insurance

- % of participants with ≥ 1 source of health insurance at annual assessment or exit
- APR Q21
- Scoring – All:
 - 2: $\geq 70\%$ of participants w/ ≥ 1 source of insurance at annual or exit
 - 1: 69%-50% of participants w/ ≥ 1 source of insurance at annual or exit
 - 0: $< 50\%$ of participants w/ ≥ 1 source of insurance at annual or exit

Support Service Capacity

- Project has an appropriate level of funding or leverage to provide support services to participants
- Project Budget, Supporting Documentation, & Narrative Response
- Scoring- All:
 - 3: Support services are fully funded by CoC grant funds, additional secured funding source(s), and/or can be demonstrated through leveraged community resources/partnerships
 - 0: Support services are not appropriately funded for the project

Support Service Approach

- Project effectively implements an appropriate level of support services for participants
- Narrative Response
- Scoring - All:
 - 3: Narratives clearly demonstrate project provides and effectively implements an appropriate level of support services for participants
 - 1.5: Narratives demonstrate project provides some level of support services for participants and services may vary in effectiveness of implementation
 - 0: Narratives do not clearly demonstrate project provides and/or effectively implements support services for participants

Support Service Approach Narrative

- 26a: Describe how participants receive services and support from case managers. (list follows)
- 26b: Describe how often case managers are expected to complete home visits with participants. (list follows)
- 26c: Describe any additional support services that case managers provide to participants and/or help participants access in the community.
- 26d: PROJECTS SERVING HOUSEHOLDS WITH CHILDREN ONLY - Describe how case managers ensure participants with children are informed of their children's educational rights and ensure children served in their programs have access to and are enrolled in education.
- 26e: DV PROJECTS ONLY - Describe how case managers utilize best practices (trauma-informed, victim-centered, etc.) when implementing safety protocols, planning protocols, and confidentiality protocols with each participant. Describe how these protocols are implemented with each participant served to ensure safety from violence/abuse.



EQUITY & INCLUSION (10 POINTS)

Fair Housing Compliance

- Project is compliant with the HUD Fair Housing requirements
- Review of Program Materials
- Scoring – All:
 - 1: Project has written policies & procedures addressing fair housing
 - 1: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

Equal Access Compliance

- % of adults who increased or maintained cash income from entry to annual assessment or exit
- Review of Program Materials
- Scoring – All:
 - 1: Project has written policies & procedures addressing equal access
 - 1: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

Anti-Discrimination Compliance

- Project is compliant with DE CoC anti-discrimination requirements
- Review of Program Materials
- Scoring – All:
 - 1: Project has written policies & procedures addressing anti-discrimination
 - 1: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

EQUITY & INCLUSION (10 POINTS)

Racial Justice & Equity (CoC Priority)

- Project operates in alignment with and helps further DE CoC Racial Justice & Equity Priorities
- Equity Assessment
- Scoring – All:
 - 2: Equity assessment demonstrates Grantee implements strategies/practices that promote racial equity/cultural competence (including language access) and works to actively identify and address related disparities/barriers in their funded projects
 - 1: Equity assessment demonstrates Grantee implements (or plans to implement) some strategies/practices that promote racial equity/cultural competence (including language access) and may work (or plan to work) to identify and address related disparities/barriers in their funded projects
 - 0: Equity assessment does not demonstrate Grantee implements (or plans to implement) any strategies/practices that promote racial equity/cultural competence (including language access) and does not work to identify and address related disparities/barriers in their funded projects

Disability Rights Narrative (CoC Priority)

- Project operates in alignment with and helps further DE CoC Disability Rights Priorities
- Narrative Response
- Scoring – All:
 - 2: Narratives demonstrate project implements strategies/practices that promote equal access to and utilization of housing and services for participants with disabilities
 - 1: Narratives demonstrate project implements (or plans to implement) some strategies/practices that promote equal access to and utilization of housing and services for participants with disabilities
 - 0: Narratives do not demonstrate project implements (or plans to implement) any strategies/practices that promote equal access to and utilization of housing and services for participants with disabilities

Fair Housing Compliance

27b: Do the policies and procedures meet the following the following requirements? (Yes/No)

- 27b1: Housing is not limited to one sex unless the project meets the requirements outlined in 24 CFR 578.93.
- 27b2: Does not deny housing to any protected class on the basis of that protected class
- 27b3: The project markets their housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, or disability who are least likely to apply in the absence of special outreach.
- 27b4: Participants are informed about their fair housing rights, and remedies available under applicable federal, State, and local laws, including how a formal complaint can be filed.



Equal Access Compliance

28b: Do the policies and procedures meet the following the following requirements? (Yes/No)

- 28b1: Project serves clients/households regardless of actual or perceived sexual orientation, gender identity, marital status, familial composition, race, ethnicity, disability status, and all other protected classes.
- 28b2: Project does not deny admission or separate household members on the basis of any member's self-reported gender identity or sexual orientation.
- 28b3: Informs clients of equal access rights, including how a formal complaint can be filed and what support the project may provide to the client in filing the complaint.
- 28b4: Projects serving households with children - Project serves all households with children including male-headed households, 2-parent households, female-headed households, etc.
- 28b5: Projects serving households with children - Project serves all households with children under the age of 18 regardless of the age/gender of the children under 18.



Anti-Discrimination Compliance

29b: Do the policies and procedures meet the following the following requirements? (Yes/No)

- 29b1: Aligns with the DE CoC Anti-Discrimination Policy
- 29b2: Informs clients of anti-discrimination rights, including how a formal discrimination complaint can be filed and what support the project may provide to the client in filing the complaint.



Disability Rights Narrative

- 31a: Describe how this project takes steps to ensure effective communication with current/prospective participants with mental, developmental, and physical disabilities to ensure that the admissions process, and all services, are accessible.
- 31b: Describe how this project offers accessible opportunities for participants/tenants with disabilities to request reasonable accommodations during intake/admission processes and during program stay/tenancy.
- 31c: Describe how this project's housing and supportive services are provided in the most integrated setting appropriate to the needs of persons with disabilities.



PEOPLE WITH LIVED EXPERIENCE (4 POINTS)

Consumer Participation Compliance

- Project is compliant with the HUD participation of homeless persons requirement
- Grantee Membership Records – documentation of PLE Board or equivalent policymaking entity
- Scoring – All:
 - 2: Grantee has at least 1 homeless or formerly homeless individual on their Board of Directors or equivalent decision-making body
 - 0: Grantee does not have at least 1 homeless or formerly homeless individual on their Board of Directors or equivalent decision-making body

Incorporating PLE Narrative (CoC Priority)

- Project operates in alignment with and helps further DE CoC Lived Experience Priorities
- Narrative Response
- Scoring – All:
 - 2: Narratives demonstrate project implements strategies/practices that actively incorporate PLE in project/agency/community planning, feedback, and decision making around homeless services and solutions
 - 1: Narratives demonstrate project implements (or plans to implement) some strategies/practices to actively incorporate PLE in project/agency/community planning, feedback, decision making around homeless services and solutions
 - 0: Narratives do not demonstrate project implements (or plans to implement) any strategies/practices that actively incorporates PLE in project/agency/community planning, feedback, and decision-making around homeless services and solutions

Incorporating PLE Narrative (CoC Priority)

- 33a: Describe how the project actively encourages current/former participant involvement in project planning and decision-making processes, including input regarding project's policies, processes, procedures, and practices.
- 33b: Describe how the project regularly gathers feedback from current/former participants on their experience receiving assistance through the project, and what steps the project takes to address concerns raised by current/former participants.
- 33c: Describe how the project or organization actively provides professional development and employment opportunities to current/former participants and other people with lived experience.
- 33d: Describe how the project or organization actively encourages current/former participant involvement in efforts to prevent and end homelessness. This can include, but is not limited to, participation in DE CoC membership and Committee meetings or other community-wide efforts.



ADDITIONAL HUD & COC REQUIREMENTS (2 POINTS)

Lease-Occupancy Agreement Compliance

- Project is compliant with HUD CoC Program lease, sublease, or occupancy agreement requirements
- Review of Program Materials
- Scoring – All:
 - 0.5: Project has participant lease, sublease, or occupancy agreement
 - 0.5: Participant lease, sublease, or occupancy agreement meets all requirements outlined in the FY23 Renewal Project App and is consistent with all applicable project policies & procedures

Termination & Appeals Compliance

- Project is compliant with HUD CoC termination and appeals requirements
- Review of Program Materials
- Scoring – All:
 - 0.5: Project has written policies & procedures addressing project termination and appeals
 - 0.5: P&P meet all requirements outlined in the FY23 Renewal Project App and are consistently followed throughout all program materials, as applicable

Lease-Occupancy Agreement Compliance

34b: Does the lease, sublease, or occupancy agreement meet the requirements below? (Yes/No)

- 34b1: **PSH Projects** - Participant is the tenant or subtenant (if participant is subtenant, they must retain all the rights, responsibilities, and protections of DE landlord tenant law); An initial term of at least one year; Automatically renewable for a minimum term of one month; Only terminable for cause; Comply with VAWA protections under 24 CFR part 5, subpart L
- 34b2: **RRH Projects** - Describe how you ensure that tenant leases with landlords in the community comply with HUD's requirements and conform to local landlord-tenant laws.
- 34b3: **TH-RRH Projects** - Initial term of at least one month; Automatically renewable upon expiration, except by prior notice by either party; Maximum term of 24 months; Comply with VAWA protections under 24 CFR part 5, subpart L
- 34b4: **TH Projects** - Initial term of at least one month; Automatically renewable upon expiration, except by prior notice by either party; Maximum term of 24 months; Comply with VAWA protections under 24 CFR part 5, subpart L



Termination & Appeals Compliance

35b: Do the policies and procedures meet the following the following requirements? (Yes/No)

- 35b1: Outlines a formal process for termination that recognizes the rights of individuals receiving assistance.
- 35b2: Outlines a process for providing written notice to the program participant containing a clear statement of the reason(s) for termination.
- 35b3: Outlines a process the program participant to present written or oral objections before a person other than the person (or subordinate of that person) who made or approved the termination decision.
- 35b4: Outlines a process for prompt written notice of the final decision to the program participant.
- 35b5: Ensure that program participants are provided with a written copy of the program rules and the termination process before they begin to receive assistance.
- 35b6: [PSH ONLY] Defines the difference between program termination and eviction and provides a clear process for both.



COC GRANT MANAGEMENT (5 POINTS)

Cost Effectiveness

- Project cost per client served and per permanent housing outcome
- Sage Spend Report
- Scoring – All:
 - 2: cost per ph outcome is in top 20% for all projects
 - 1: cost per ph outcome is in top 40% for all projects
 - 0: cost per ph outcome is below top 40% for all projects

Drawdown

- % of FY20 CoC Grant Funds Expended
- Sage Spend Report
- Scoring – All:
 - 3: 100% of FY20 grant funds drawn
 - 1.5: 99%-97% of FY20 grant funds drawn
 - 0: < 97% of FY20 grant funds drawn

COC PARTICIPATION (4 POINTS)

CoC Voting Member

- Grantee has active CoC Voting Member during the performance period
- CoC membership Records
- Scoring – All:
 - 1: Grantee has active voting member for full duration of performance period
 - 0.5: Grantee has active voting member for partial duration of performance period
 - 0: Grantee does not have active voting member during performance period

Quarterly Meeting Attendance

- Voting Member attendance at CoC Quarterly Membership Meetings
- CoC Attendance Records
- Scoring – All:
 - 1: VM attended 4/4 Q meetings during performance period
 - 0.5: VM attended 3/4 Q meetings during performance period
 - 0: VM attended <3 Q meetings during performance period

CoC Events/Training Attendance

- Grantee representative at required CoC events and trainings
- CoC Attendance Records
- Scoring – All:
 - 2: Grantee had at least 1 rep at all required CoC trainings/meetings
 - 1: Grantee had at least 1 rep at 80% of required CoC trainings/meetings
 - 0: Grantee did not have at least 1 rep at 80% of required CoC trainings/meetings

QUESTIONS?

