



Delaware Continuum of Care Board July 14, 2021 Minutes

Attendees: C. Casey, J. Bates, D.G. White, K. Brokenbrough, T. Shade, B. Nauman, J.A Smith, J. Whitelaw, O. Poindexter, R. Messick, S. Metraux, P. Witcher, D. McKenna, R. Messick, K. Ellis, S. Kent

Guests: Ryan Mcgoldrick

HAD Staff: R. Stucker, E. Gallaher, F. Lawrence

Meeting Start: 2:00pm

1. Welcome
2. Approval of May 5, 2021 Minutes
 - a. Motion: J.A Smith
 - b. Second: O. Poindexter
 - c. All in favor of approval
3. CoC Business
 - a. Governance Review Meeting:
 - i. Sub-committee met weekly
 - ii. DMA and HAD
 - iii. Developed MOU's and Charter, new governance foundation in place
 - iv. E. Galler will re-send link for doodle poll to schedule final approval meeting- **Deadline to complete survey is COB 7/14/21**
 - v. Final draft will be sent out via email
 - b. CoC Funding
 - i. Renewal Timelines
 - ii. NOFA & New Project Timelines
 1. No NOFA yet but there will be one this year, possibly mid-July
 2. In the process of RA projects and initial scoring, RA have until July 30th to submit materials
 3. Internal reviews will take place throughout August
 4. Sept and Oct have final scoring ranking and submission to eSnapps
 5. New project process will launch – timeline depends on NOFA drop
 6. Details on increased funding have not been released yet



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- a. VOCA – Federal level is requesting more money be allocated to DV and Sexual Assault
 - c. Board Membership Review
 - i. Membership call coming up in September
 - ii. Board members will be reached out to individually who have terms expiring in 2021, will need to remit in writing if they would like to remain on the board and go through nomination process in Oct
 - 1. Roster will be distributed via email
 - iii. M.Rezac will be nominating a replacement for her position
 - iv. C.Casey will be stepping down as chair but will remain in the CoC
 - 1. CoC Board Chair Roles and Responsibilities document will be distributed via email
 - 2. Please share this document with people who would best fit the role – we need and appreciate your efforts to help find a new Chair!
 - 3. C.Casey and B.Nauman are happy to offer their assistance
 - d. CoC Planning: Board and Committee In-Kind Match
 - i. Time spent can be matched with planning dollars once charter is approved, time in committee and board meetings will be tracked based on the rate for volunteers
 - ii. Will allow us to draw down on all of our CoC planning funds
 - iii. E.G and F.L will finalize tracking process and rates for volunteer hours
4. Emergency Housing Vouchers
- a. 120-160 newly created EHV's that work as a Housing Choice Voucher
 - i. Certain number allocated to each county
 - b. Targeted to people who are literally or at risk of experiencing homelessness
 - c. PHA's must partner with the CoC in making decisions about target populations and the implementation of the vouchers
 - i. Centralized intake will take referrals for clients who fall into the targeted population
 - d. Delaware's EHV Proposal Document will be distributed via email along with an e-vote process. All feedback can be shared with the board via email



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5. Status of Temporary Shelter in DE
 - a. SSC's are starting to transition people out of hotels and motels
 - i. Clients received a 10-day notice to vacate , then notified that they were sent in error
 - ii. Challenging time because more resources are needed to house people and there is a low amount of rentals available as well as higher rental rates
 1. Newark area specifically having a difficult time due to the amount of students living in this area
 - b. Congregate Shelter Update
 - i. COVID-19 updated policies were distributed to CoC via email
6. HAD/CoC Reports Update
 - a. All reports have been posted to the webpage
7. Connections/Conexio Update
 - a. No longer Connections – Now called Conexio
 - b. Bill Northy is leaving and Lynn Kovich –CEO of Conexio Cares, is replacing him
 - i. Has had career and experience in MH and substance abuse
 - c. HAD met with the field office of Conexio to discuss how to keep already housed units placed
 - d. Conexio does not have 5013C status yet, and will need it to apply for planning dollars – they are expected to have it next week
 - e. Has already started monitoring the projects
8. **Executive Session-** Connections/Conexio Grants Transfers:
 - a. S.Metraux will stay in this meeting as a non-conflicted member
 - b. Grant Transfers – This process needs to happen between connections and conexio
 - i. For this to happen, they need a letter from the CoC that supports the transfer
 - c. An action plan and verification process should be in place for Conexio for monitoring



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- i. Will not recommend certain grants for transfer but will make sure that money does not disappear
 - ii. Will receive further documentation at a later date such as a staffing plan
- d. If Conexio does not receive their 5013C to transfer the funds to, then they can be transferred to state entities but many people will be without housing
- e. Motion to have projects with start dates for August 1st 2021, or prior, transferred to Conexio/Imperium so long that Conexio/Imperium provides written documentation, to the Delaware CoC, that states they will continue to operate the projects as written and contracted:
 - i. Motion – S.Kent
 - ii. Second – K.Brockenbrough
 - 1. Abstained - P.Witcher, S.Metraux
 - 2. Approved - D.G. White, K.Ellis, J.A Smith
- f. Motion to put all of Connections FY21 Renewal Grants out for bid:
 - i. Motion – S. Kent
 - ii. Second – J.A Smith
 - 1. Abstain – S.Metraux
 - 2. Approved – S.Kent, D.G. White, K.Brockenbrough, C.Casey, K.Ellis

Meeting End: 4:38