

## FY22 DE-CoC Renewal Project Scoring Tool Summary of Points: SSO-CE

Scored Metric	Maximum Points	Change from FY21
FULL GEOGRAPHIC COVERAGE	5	Same
ACCESSIBILITY	10	+5 points
SERVING SURVIVORS OF DOMESTIC VIOLENCE	5	Same
SERVING CLIENTS WITH LIMITED ENGLISH PROFICIENCY	5	Same
FULL PARTICIPATION	5	Same
STANDARD ASSESSMENT	5	-5 points
PRIORITIZATION	10	Same
REFERRAL PROCESS	10	Same
HOMELESS OUTREACH	5	-5 points
COMMUNITY PARTNERSHIP & ENGAGEMENT	10	Same
DATA COLLECTION & DATA QUALITY	10	Same
HOUSING FIRST & LOW BARRIER	10	Same
DRAWDOWN OF GRANT FUNDS	3	New
DIVERSITY, EQUITY & INCLUSION	2	New
PROGRAM MATERIALS	5	New
<b>Total Maximum Points Available</b>	<b>100</b>	+5 points



**FY22 DE-CoC Renewal Project Scoring Tool: SSO-CE  
SCORING DETAIL**

Scored Metric	Metric Detail & Scoring Benchmarks	Maximum Points: SSO-CE
<b>FULL GEOGRAPHIC COVERAGE</b>	<b>Coordinated Entry (CE) must cover the full geography of the Delaware Continuum of Care</b>	<b>5</b>
	[5] Meets requirement [2.5] Meets Requirement but needs significant improvement [0] Does not meet requirement	<i>Project's Submitted Materials</i>
<b>ACCESSIBILITY</b>	<b>CE must be easily accessible to all people experiencing homelessness in Delaware</b>	<b>10</b>
	[10] Meets requirement [5] Meets Requirement but needs significant improvement [0] Does not meet requirement	<i>Project's Submitted Materials</i>
<b>SERVING SURVIVORS OF DOMESTIC VIOLENCE</b>	<b>CE must address the unique needs of people feeling domestic violence</b>	<b>5</b>
	[5] Meets requirement [2.5] Meets Requirement but needs significant improvement [0] Does not meet requirement	<i>Project's Submitted Materials</i>
<b>SERVING CLIENTS WITH LIMITED ENGLISH PROFICIENCY</b>	<b>CE process must be easily accessible by persons seeking housing or services including persons with limited English proficiency, and persons with visual, auditory, or mobility impairments</b>	<b>5</b>
	[5] Meets requirement [2.5] Meets Requirement but needs significant improvement [0] Does not meet requirement	<i>Project's Submitted Materials</i>
<b>FULL PARTICIPATION</b>	<b>CE process should incorporate all ESG-funded projects and all ESG- and CoC-funded housing projects should fill vacancies with referrals from the DE CoC's CI system. For situations where the agency indicates that vacancies are not filled through CI referrals, the description of steps taken indicates that the agency has processes, procedures, policies, or protocols in place to address concerns regarding CoC or ESG projects not reporting vacancies to CI and/or responding appropriately to referrals from CI.</b>	<b>5</b>
	[5] Agency response indicates requirement is met and/or narrative indicates that agency has robust processes, procedures, policies, or protocols in place to track, follow up and/or work with CoC and ESG funders regarding non-compliance among CoC or ESG projects in reporting vacancies and responding appropriately to referrals [2.5] Meets or Partially Requirement but agency narrative indicates significant improvement is needed in the processes, procedures, policies, or protocols in place to track, follow up and/or work with CoC and ESG funders regarding non-compliance among CoC or ESG projects in reporting vacancies and responding appropriately to referrals [0] Does not meet requirement and/or adequate narrative response is not provided	<i>Project's Submitted Materials</i>
<b>STANDARD ASSESSMENT</b>	<b>CE process should include the use of standardized assessment tool(s) to assess housing/service needs of those seeking assistance</b>	<b>5</b>
	[5] Meets requirement [2.5] Meets Requirement but needs significant improvement [0] Does not meet requirement	<i>Project's Submitted Materials</i>



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<b>PRIORITIZATION</b>	<p><b>Agency demonstrates that the CE system assesses households seeking homelessness assistance, that CI has a process for prioritizing households for housing/services, and that the CI process used ensures that the most vulnerable households across household types and subpopulations are prioritized for housing/services.</b></p>	<b>10</b>
	<p>[10] Fully meets all expectations [5] Meets expectations but needs significant improvement [0] Does not meet expectations</p>	<i>Project's Submitted Materials</i>
<b>REFERRAL PROCESS</b>	<p><b>Agency demonstrates that the CI process works to ensure that the highest prioritized people/households seeking assistance through the DE CoC are referred quickly to available housing</b></p>	<b>10</b>
	<p>[10] Fully meets all expectations [5] Meets expectations but needs significant improvement [0] Does not meet expectations</p>	<i>Project's Submitted Materials</i>
<b>HOMELESS OUTREACH</b>	<p><b>Agency demonstrates that the CI system partners with street outreach in Delaware to prioritize unsheltered households for housing and services in the community</b></p>	<b>5</b>
	<p>[5] Fully meets all expectations [2.5] Meets expectations but needs significant improvement [0] Does not meet expectations</p>	<i>Project's Submitted Materials</i>
<b>COMMUNITY PARTNERSHIP &amp; ENGAGEMENT</b>	<p><b>Agency demonstrates that the CI system partners with the community and the Delaware Continuum of Care to receive and provide feedback about the system</b></p>	<b>10</b>
	<p>[10] Fully meets all expectations [5] Meets expectations but needs significant improvement [0] Does not meet expectations</p>	<i>Project's Submitted Materials</i>
<b>DATA COLLECTION &amp; DATA QUALITY</b>	<p><b>Agency demonstrates that all elements required for SSO-CE projects are maintained in CMIS, universal data elements entered into CMIS for the SSO-CE project have a less than 5% error rate, and that data is collected in a way that allows the agency to calculate the average length of time between the stages of the CE process: project start, date of assessment, date of referral provided, date of housing move in</b></p>	<b>10</b>
	<p>[10] Fully meets all expectations [5] Meets expectations but needs significant improvement [0] Does not meet expectations</p>	<i>Project's Submitted Materials</i>



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Scored Metric	Metric Detail & Scoring Benchmarks	Maximum Points: SSO-CE
<b>HOUSING FIRST &amp; LOW BARRIER</b>	<p><b>Agency demonstrates that the Housing First/Low Barrier approaches and practices identified in the SSO-CE project application have been implemented in the project</b></p> <p>For list item 12a:  <b>[4]</b> Agency answers "Yes" to list item AND narrative description provided includes specific and relevant practices that are in place at the project-level that clearly align with the housing first/low barrier access issue described in the list item AND the attached policies and procedures demonstrate alignment with the housing first/low barrier access issue described in the list item.  <b>[2]</b> Agency answers "Yes" to list item AND provides a narrative description, BUT the practices described as in place at the project-level lack specificity and/or relevance with the housing first/low barrier access issue described in the list item AND/OR the attached policies and procedures demonstrate only partial alignment with the housing first/low barrier access issue described in the list item.  <b>[0]</b> Scoring Committee reviewer determines that the agency's narrative response and/or policies and procedures fail to clearly demonstrate alignment with the housing first/low barrier access issue described in the list item (even if agency answers "Yes" to the item).            For list items 12b-12d (3 items listed):  <b>[2]</b> Agency must answer "Yes" to list item AND narrative description provided includes specific and relevant practices that are in place at the project-level that clearly align with the housing first/low barrier access issue described in the list item AND the attached policies and procedures demonstrate alignment with the housing first/low barrier access issue described in the list item.  <b>[1]</b> Agency answers "Yes" to list item AND provides a narrative description, BUT the practices described as in place at the project-level lack specificity and/or relevance with the housing first/low barrier access issue described in the list item AND/OR the attached policies and procedures demonstrate only partial alignment with the housing first/low barrier access issue described in the list item.  <b>[0]</b> Scoring Committee reviewer determines that the agency's narrative response and/or policies and procedures fail to clearly demonstrate alignment with the housing first/low barrier access issue described in the list item (even if agency answers "Yes" to the item).</p>	<b>10</b>  <i>Project's Submitted Materials</i>
<b>DRAWDOWN OF GRANT FUNDS</b>	<p><b>Agency draws down grant funds from eLOCCS and meets thresholds established by the CoC's policies</b></p> <p><b>[3]</b> 100% of most recently expired grant drawn down  <b>[1.5]</b> 99%-97% of most recently expired grant drawn down  <b>[0]</b> &lt; 97% of most recently expired grant drawn down</p>	<b>3</b>  <i>Project's Submitted Materials</i>
<b>DIVERSITY, EQUITY &amp; INCLUSION</b>	<p><b>Completion of the Organizational Equity Assessment</b></p> <p><b>[2]</b> Renewal Project grantee submitted complete Organizational Equity Assessment  <b>[0]</b> Renewal Project grantee did not submit completed Organizational Equity Assessment</p>	<b>2</b>  <i>Organizational Equity Assessment</i>
<b>PROGRAM MATERIALS</b>	<p><b>Policies &amp; Procedures Compliance Review</b></p> <p>Policies &amp; Procedures  <b>[5]</b> Project has all required P&amp;P and all P&amp;P align with HUD/CoC rules, regulations, and standards that the Grantee certified compliance with in the FY22 Project's Submitted Materials  <b>[2.5]</b> Project does not have 1+ of the required P&amp;P OR 1+ P&amp;P does not align HUD/CoC rules, regulations, and standards that the Grantee certified compliance with in the FY22 Project's Submitted Materials  <b>[0]</b> Project does not have 1+ of the required P&amp;P AND 1+ P&amp;P does not align with HUD/CoC rules, regulations, and standards that the Grantee certified compliance with in the FY22 Project's Submitted Materials</p>	<b>5</b>  <i>Project's Submitted Materials</i>
<b>FY22 Total Maximum Points Available</b>		<b>100</b>

Approved by DE-CoC Funding Committee 6-21-22