**Worksheet For ARPA Projects That Respond to (1) the public health emergency or (2) its negative economic impacts**

**Project Name**:

**Awarding State Agency**:

**Grant or Contract Recipient**:

**Introduction**

ARPA § 602(c)(1) provides that a recipient may use funds for one or more purposes identified in subsections (A) through (D) of ARPA § 602(c)(1). Relevant ARPA guidance issued by the U.S. Treasury, specifically, the Interim Final Rule and Frequently Asked Questions (“Guidance”), provides fairly clear and detailed direction with respect to eligibility under each subsection and should be consulted in connection with any request for approval for an ARPA project under § 602(c)(1).

This Worksheet should be submitted in connection with any ARPA request that seeks approval to use ARPA funding, in whole or in part, to respond to the public health emergency or its negative economic impacts under ARPA § 602(c)(1)(A) and related Guidance.

Set forth below are (a) a check-the-box-style questionnaire that generally tracks the Guidance related to ARPA § 602(c)(1)(A), (b) observations and instructions for project narratives, and (c) a few supplemental questions. Your responses will help to guide our analysis and promote the efficient and effective review of ARPA § 602(c)(1)(A) project approval requests.

**Questionnaire**

Please check all relevant boxes. Funds for the project identified above will be used:

1. To Respond to Covid-19 Through One or More of the Following Public Health Uses:
   1. Covid-19 Mitigation and Prevention
   2. Medical Expenses
   3. Behavioral Health Care
   4. Public Health and Safety Staff
   5. To Improve the Design and Execution of Health and Public Health Programs
   6. To Address Disparities in Public Health Outcomes
   7. Other
2. To Address Specified Negative Economic Impacts of Covid-19 Through One or More of the Following Uses:
   1. Impacts on Households and Individuals
      1. Assistance to Unemployed Workers
      2. Assistance to Households
      3. Other
   2. Impacts on Small Businesses and Nonprofits
      1. Loans or Grants to Mitigate Financial Hardship
      2. Loans or Grants to Implement Covid-19 Prevention or Mitigation Tactics
      3. Technical Assistance, Counseling or Other Services to Assist with Business Planning Needs
      4. Other
   3. Disproportionate Impacts on Industries
      1. Tourism, Travel and Hospitality
      2. Other
   4. Impacts to State and Local Governments
      1. Rehiring State or Local Government Staff
      2. Other
   5. Exacerbation of Pre-existing Disparities Through Investment in Housing and Neighborhoods
      1. Services to Address Homelessness
      2. Affordable Housing Development
      3. Housing Vouchers or Counseling
      4. Other
   6. Exacerbation of Pre-existing Disparities Through Addressing Educational Disparities
      1. Early Learning Services
      2. Assistance to High-Poverty School Districts
      3. Evidence-Based Educational Services to Address Academic Needs
      4. Other
   7. Exacerbation of Pre-existing Disparities Through the Promotion of Health Childhood Environments
      1. New or Expanded High-Quality Childcare
      2. Home Visiting Programs
      3. Enhanced Services for Child Welfare-Involved Families and Foster Youth
      4. Other

**Observation and Instructions**

Your submission should include a narrative description of the particular project at issue and provide enough supporting detail for us to assess the project under ARPA § 602(c)(1)(A) and relevant Guidance. We encourage an exacting level of detail for any narrative description corresponding to an “Other” designation in the foregoing questionnaire.

We note that, per the Guidance, projects under ARPA § 602(c)(1)(A) must respond to the Covid-19 public health emergency or its negative economic impacts. To determine whether a particular program “responds to” the public health emergency we must first identify and assess in light of the Guidance the specific public health need or negative economic impact and the extent of the harm. We also must identify and assess how and to what extent the program, service or other intervention addresses the identified need or impact. Your narrative description should address these issues is as much detail as possible.

**Questions**

Your narrative description should also address the following basic questions:

1. What are the basic structure and economic terms of the program?
2. What entities are involved and how will it be implemented - e.g., via a contract or grant?
3. What are the measures of success, how will they be tracked and by what entity?
4. Will costs be incurred during the period that began on March 3, 2021 and which ends on December 31, 2024?
5. What is the completion date of the project?
6. Is there another federal source of funding for the project and, if so, what is the specific source and the amount of the additional funding?
7. Whether you are seeking approval for the project, in part, under another subsection of ARPA § 602(c)(1) – i.e., subsection (B), which deals with premium pay for essential workers, subsection (C), which deals with the provision of government services to the extent of reduction of revenue, and subsection (D), which deals with investments in water, sewer, or broadband infrastructure.