



## 2023 Point-in-Time (PIT) Count DE-500 Methodology

The Delaware Continuum of Care (DE CoC) will complete the 2023 Point-in-Time Count on the night of Wednesday January 25, 2023 and the morning of January 26, 2023. Housing Alliance Delaware (HAD) leads the coordination and execution of this effort on behalf of the DE CoC as the CoC and CMIS Lead Agency.

### Sheltered Methodology

The DE CoC will utilize a **“census”** count for the 2023 sheltered PIT count, meaning that all required PIT data will be collected for all persons experiencing homelessness located in temporary shelter. Temporary shelter includes emergency shelters, homeless-dedicated transitional housing programs, code purple/cold weather sanctuaries, and emergency hotel/motel stays paid for by the State or other nonprofit/charitable organizations<sup>1</sup>.

Client-level PIT data will be collected through CMIS (DE CoC HMIS System), for CMIS participating programs. CMIS Lead staff will work with CMIS participating programs to ensure all required client-level data is entered and accurate as of January 25, 2023.

Client-level PIT data will be collected through paper surveys for non-CMIS participating programs. Paper surveys will be distributed on or before the night of the PIT, where possible, for on-site completion with program participants on January 25, 2023. This includes persons temporarily residing in hotels/motels paid for by non-profits or other charitable organizations<sup>2</sup>.

All client-level data collected through paper surveys or provided by non-CMIS participating programs will be entered into the CMIS system by CMIS Lead staff as is necessary to allow for de-duplication and HUD-required reporting.

### Unsheltered Methodology

The DE CoC will utilize a **“known locations”** count for the 2023 unsheltered PIT count, meaning locations throughout the state where unsheltered individuals/families are likely to be located will be identified prior to the count, and teams of surveyors will be sent out to these known locations.

The Delaware CoC will also utilize a **“service-based”** count to interview people at homeless drop-in centers, clinics, dining rooms, etc., where individuals/families, who are homeless are likely to go the morning after the PIT. The volunteers will identify unsheltered people on the night of the count and survey any individual or family that was not surveyed the night prior.

Unsheltered client-level PIT data will be collected through paper surveys or observation tools (to be utilized if an individual is asleep or does not provide consent to be surveyed). Surveys and observation tools will be

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<sup>1</sup> Due to COVID-19, the number of persons temporarily residing in hotels/motels increased and the number of persons temporarily residing in congregate sheltering locations (emergency shelter, transitional housing, and cold purple/cold weather sanctuaries) decreased in 2022. The DE CoC expects the 2023 PIT Count to reflect the effects of COVID-19 observed in 2022.

<sup>2</sup> Client-level data will be provided by the Division of State Service Centers for persons experiencing homelessness residing in hotels/motels paid for by their Division, including those paid for with HUD CARES Act funding.

provided to outdoor volunteer teams on the night of the PIT, January 25, 2023, or the following morning, January 26, 2023, for service-based volunteers.

All client-level data collected through paper surveys or observation tools will be entered into the CMIS system by CMIS Lead staff as is necessary to allow for de-duplication and HUD-required reporting.

The DE CoC Youth PIT Count will utilize the same methodology detailed above.

## Resources

[PIT Count Methodology Guide](#)

[2023 PIT/HIC Data Collection Notice](#)

[2022 PIT/HIC Data Submission Guidance](#)

[PIT Count Implementation Tools](#)

[2022 DE CoC PIT Count Methodology](#)

[CoC Lead Agency Memorandum of Understanding](#)

[CMIS Lead Agency Memorandum of Understanding](#)

[CoC Governance Charter](#)